WENATCHEE VALLEY COLLEGE - WINTER 2010 TUITION PAYMENT PLAN

- ► The Tuition Payment Plan applies only to tuition and required class fees **not** covered by financial aid or third-party sponsorship.
- ► Students enrolled in a minimum of 5 credits and owing at least $200.00 are eligible.
- ► Non-refundable fees do not qualify for the payment plan and are due with first payment.
- ► The payment plan allows for three equal payments:
  - □ First payment and service charge is due at published tuition due date.
  - □ Second payment is due one month later.
  - □ Final payment is due a month after second payment.
- ► A non-refundable service charge of $25.00 is due with first payment.
- ► Tuition and fees paid under the payment plan may be forfeited if a student drops classes during the refund period.
- ► Students will not be allowed to withdraw from classes after the refund period is over until the balance on the account is paid.
- ► Unpaid service (late) fees will be deducted from refunds processed.
- ► Students who drop before all payments are made may be billed for the difference between balance owed and allowable refund.
- ► A non-refundable late charge of $20.00 will be added to unpaid accounts the next business day after the due date.
- ► Payment reminders will be sent to the student's WVC-issued email address.
- ► Students with unpaid fees may be dropped from classes at WVC's discretion after the established due dates. _____ (initials)
- ► Student authorizes college to apply Financial Aid when/if it becomes available. _____ (initials)
- ► Students who are sent to a collection agency due to non-payment will never again be eligible for the Tuition Payment Plan. _____ (initials)
- ► NSF checks will be considered as non-payment and will be subject to both late fees and NSF fees determined by WVC. _____ (initials)

TUITION PAYMENT PLAN AGREEMENT

The Tuition Payment Plan is designed for students without the resources to pay tuition in a single payment. This plan is open to all students taking 5 credits or more who owe at least $200.00 after all aid has been distributed. To enroll in the Tuition Payment Plan, the first of three payments as well as the $25.00 non-refundable service charge, must be paid. Students must pay the final two payments by the dates listed below or pay a $20.00 non-refundable late charge. Failure to pay within 5 business days after the due dates will result in the student being dropped from class as well as the possible forfeiture of all money paid. Students being dropped from class also risk being billed for the difference between the balance owed and the allowable refund. All invoices for payments will be sent to the student's WVC email address. By signing up for this plan, you agree to all the conditions listed above.

STUDENT'S NAME: _____

STUDENT'S SSN & ID #: _____

PHONE: _____

E-MAIL: _____ **@WVC.EDU**

(**must** be student's WVC e-mail address)

SIGNATURE: _____

DATE: _____

BUSINESS OFFICE USE ONLY

TOTAL CHARGES: _____

FIRST PAYMENT: _____ due on December 23, 2009

SECOND PAYMENT: _____ due on January 23, 2010

THIRD PAYMENT: _____ due on February 23, 2010

FINANCIAL AID OFFICE USE ONLY

Does student have a Financial Aid Award (circle one)? **YES** **NO**

If yes, then what amount (please initial)? **AMOUNT:** _____