**General Application Form**

**Wenatchee Valley College Faculty**

Name(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Amount of Funding Requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Funds Needed By What Date (If any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If full-time faculty have you used your annual $1200 professional development monies?

\_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_No

Is this a request for funds from a specific source? If yes, state the source.

Adjunct or Part-Time Faculty \_\_\_\_\_\_

Full Time Faculty \_\_\_\_\_\_ Tenured\_\_\_\_ Probationary\_\_\_\_\_ Other\_\_\_\_\_

Answer the following questions (you can attach a separate sheet of paper with details, if necessary):

1. Name the project and describe it briefly.
2. Itemize funding needs.
3. Describe the project. Include any relevant dates and travel plans.
4. How will this project improve your teaching and/or professional expertise?
5. How will this project improve student success?
6. How will this project contribute to the improvement of the college as a whole?
7. How will this project be shared with other college staff?

*This area to be completed by the Faculty Professional Development Committee.*

**\_\_\_\_\_ Copy of this application to the Dean of applicants department**

**\_\_\_\_\_ This application is not approved.**

Reason and Recommendation (if any):

**\_\_\_\_\_ This application has been approved for $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_from the following funding source(s):**

Describe any necessary follow-up:

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_