

MINUTES
BOARD OF TRUSTEES
WENATCHEE VALLEY COLLEGE
DISTRICT NO. 15
WENATCHEE, WASHINGTON
June 19, 2019

10:00 a.m. – Board of Trustees Work Session.....	Room 5015A, Van Tassell
3:00 p.m. – Board of Trustees Meeting.....	Room 2310, Wenatchi Hall

Trustees present

Phyllis Gleasman, Chair
June Darling
Martha Flores
Phil Rasmussen

The board work session was opened by Chair Phyllis Gleasman at 10:00 a.m. Major agenda items included an annual report on the Residence Hall, new and revised procedures and an update on BAS programs. Executive session was held to discuss personnel issues.

The regular board meeting was opened by Chair Phyllis Gleasman at 3:00 p.m. Also in attendance were faculty, classified staff, and administrators.

APPROVAL OF MINUTES

1. May 15, 2019, Board Meeting Minutes

MOTION NO. 2304

Phil Rasmussen moved that the minutes of the May 15, 2019, board of trustees meeting be approved. The motion was seconded by June Darling and carried unanimously.

CELEBRATING SUCCESS

2. Linda Schultz Herzog Faculty of the Year Award

Nominations are solicited from students and faculty for the Linda Schultz Herzog Faculty of the Year Award. A selection committee narrows the nomination list to three finalists. The entire faculty is then invited to vote on the finalists. The selection committee uses the returned ballots and other provided information to make a selection. If this selection is unanimous, then the selection is final. If the selection is not unanimous, the President selects among the finalists. The award of \$1,500 is presented at the end-of-year celebration, and the faculty member is honored at the graduation ceremony. This year’s Linda Schultz Herzog faculty of the year award was presented to Scott Bailey.

3. WVC Part-Time Faculty Award

Started in 2018 – two are selected – one from each campus. Nominations are solicited from full-time and part-time faculty, students and staff for the WVC Part-Time Faculty Award. A selection committee selects a finalist for both the Wenatchee and Omak campuses. The award of \$500 is presented at the end-of-year celebration. This year’s WVC Part-Time Faculty of the Year Award goes to Vicki DeRooy from Wenatchee and Rochelle Riling from Omak.

4. Alcoa Excellence in Teaching Award

Faculty members are invited to submit proposals that will support an instructor or team in the development of a project that significantly increases student learning effectiveness. All proposals are submitted to the professional

development committee who makes the final selection. This year the \$1,500 Alcoa Excellence in Teaching Award was given to the team of Dave Bennett and Xiaowen Zhao.

5. Alcoa Classified Staff Award

Nominations for the Alcoa Classified Staff Award are solicited from the campus community. A selection committee then narrows the nomination list down to five and the classified staff has the opportunity to vote. The top three vote recipients are presented to the president for selection. This year the award of \$1,000 was presented to Ann Reyna, custodian.

6. Exempt Staff of the Year Award

Nominations are solicited from all WVC employees for the Exempt Staff of the Year Award. A selection committee then narrows the nomination list down to three. This list is given to the president for a final selection. A \$1,000 award is provided by the Foundation and this year the recipient is Reagan Bellamy, Executive Director of Human Resources.

7. Anna Pieratt Spirit of WVC Award

The Anna Pieratt Spirit of Wenatchee Valley College Award was established in 2001 to honor individuals or groups who have demonstrated the spirit (positive attitude, enthusiasm, caring and extra effort) exemplified by Anna when she served as executive assistant to the president from 1977 to 1992. Anna was quite involved in activities and events to improve both internal and external relations. It was her contact with the Schultz family that led to major donations from the Schultz family to the college in the form of scholarships and funding the Faculty of the Year Award. This year's winner of the Anna Pieratt Spirit of WVC Award is Janet Franz, Executive Assistant to the President.

INTRODUCTION OF NEW EMPLOYEES

8. Introduction of New Employees

The following new employees were introduced: Maria Iñiguez, Executive Assistant to the President; Lisa Foster, Director of Student Access and Tod Treat, Vice President of Instruction.

SPECIAL REPORTS

9. Patrick Tracy, AHE President

A verbal report was not given by AHE President Patrick Tracy.

10. Mike Nelson, WPEA Chief Shop Steward

A verbal report was not given by WPEA Chief Shop Steward Mike Nelson.

STAFF REPORTS

11. Brett Riley, Vice President of Administrative Services

Brett Riley did not add to his written report.

12. Tod Treat, Interim Vice President of Instruction

Tod Treat thanked everyone who attended graduation on June 14, 2019.

13. Chio Flores, Vice President of Student Services

Chio Flores thanked everyone involved in planning graduation, excited for the upcoming year.

14. Jim Richardson, President

President Richardson informed the Board that he and Ty Jones would be traveling to Park City, UT to present to the Northwest Commission to get the final report for accreditation.

ACTION**15. Continued Spending Authority: Brett Riley, Vice President of Administrative Services**

The 2018-2019 budget expires on June 30, 2019, the board is being asked for temporary spending authority to allow essential college services to continue until legislature adopts an operating budget.

MOTION NO. 2305

Phil Rasmussen moved that the board grant authority to continue spending until the adoption of a new budget. The motion was seconded by Martha Flores and carried unanimously.

16. 2019-2020 Tuition and Fees: Bret Riley, Vice President of Administrative Services

The WVC Board annually approves the tuition schedule for the coming academic year. The legislature released tuition changes for the current academic year, including a 2.4% increase for 2019-2020.

MOTION NO. 2306

June Darling moved that the board approve the 2019-2020 Tuition and Fees as presented. The motion was seconded by Martha Flores and carried unanimously.

(Tuition and Fees attached as exhibit A)

17. 2019-2020 Tuition and Fee Waivers: Brett Riley, Vice President of Administrative Services

The proposed 2019-2020 Tuition and Fee Waivers were reviewed at the board work session. There are no new waivers authorized for 2019-2020.

MOTION NO. 2307

June Darling moved that the board approve the 2019-2020 Tuition and Fee Waivers. The motion was seconded by Phil Rasmussen and carried unanimously.

(Tuition and Fee Waivers attached as exhibit B)

18. Revised Policy 000.330 Nondiscrimination and Harassment: Reagan Bellamy, Executive Director of Human Resources

Policy 000.330 Nondiscrimination and Harassment was revised to reflect changes in state law as well as changes negotiated in the 2019-2021 classified staff bargaining agreement.

MOTION NO. 2308

Martha Flores moved that the board approve the revised Policy 000.330 Nondiscrimination and Harassment. The motion was seconded by Phil Rasmussen and carried unanimously.

(Revised Policy 000.330 Nondiscrimination and Harassment is exhibit C)

19. Revised Policy 000.340 Sexual Harassment: Reagan Bellamy, Executive Director of Human Resources

Policy 000.340 Sexual Harassment was revised to add an “amnesty clause” to encourage reporting of sexual harassment and/or helping a potential victim.

MOTION NO. 2309

Phil Rasmussen moved that the board approve the revised Policy 000.340 Sexual Harassment. The motion was seconded by Martha Flores and carried unanimously.

(Revised Policy 000.340 Sexual Harassment is exhibit D)

20. New Policy 500.385 Foster Parent Shared Leave: Reagan Bellamy

New Policy 500.385 Foster Parent Shared Leave was created in regards to RCW 41.04, to allow higher education employees to voluntary donate leave to an employee who is a foster parent needing to care for or prepare for a foster child in their home.

MOTION NO. 2310

Martha Flores moved to adopt New Policy 500.385 Foster Parent Shared Leave. The motion was seconded by Phil Rasmussen and carried unanimously.

(New Policy 500.385 Foster Parent Shared Leave is exhibit E)

21. New Policy 500.390 Veteran's In-Service Shared Leave Pool: Reagan Bellamy

New Policy 500.390 Veteran's In-Services Shared Leave Pool was created in regards to RCW 41.04, to allow higher education employees to voluntary donate leave for a veteran to attend medical appointments or treatment for a service connected injury or disability; or if the employees spouse is a veteran who requires assistance for a service connected injury or disability.

MOTION NO. 2311

June Darling moved to adopt New Policy 500.390 Veteran's In-Service Shared Leave. The motion was seconded by Martha Flores and carried unanimously.

(New Policy 500.385 Veteran's In-Service Share Leave Pool is exhibit F)

22. New Policy 600.507 Physical and Electronic Access: Brett Riley

New Policy 600.507 Physical and Electronic Access establishes the framework for quality access for the campus and ensures enhanced date and information security.

MOTION NO. 2312

Phil Rasmussen moved to adopt New Policy 600.507 Physical and Electronic Access. The motion was seconded by Martha Flores and carried unanimously.

(New Policy 600.507 Physical and Electronic Access is exhibit G)

3:25 p.m. Meeting adjourned

Secretary

Chair