MINUTES

BOARD OF TRUSTEES

WENATCHEE VALLEY COLLEGE

DISTRICT NO. 15

WENATCHEE, WASHINGTON

**April 19, 2017**

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|  11:00 a.m. – Board of Trustees Work Session Room 402, Omak Campus 3:00 p.m. – Board of Trustees Meeting Room 2310, Wenatchi Hall |

Trustees present

Phil Rasmussen, Chair

June Darling, Vice Chair

Phyllis Gleasman

Tamra Jackson

Martha Flores

*The board work session was opened by Chair Phil Rasmussen at 11:00 a.m. Major agenda items included a core theme indicator report and a report on College and a Career Readiness Certificate and Training Partnership. Executive session was held to discuss personnel issues.*

The regular board meeting was opened by Chair Phil Rasmussen at 3:00 p.m. Also in attendance were faculty, students, classified staff, administrators and visitors.

# APPROVAL OF MINUTES

1. **March 15, 2017, Board Meeting Minutes**

**MOTION NO. 2231**

**Tamra Jackson moved that the minutes of March 15, 2017, board of trustees meeting be approved. The motion was seconded by Phyllis Gleasman and carried unanimously.**

**CELEBRATING SUCCESS**

1. **Falon Lammers – All Washington Academic Team Member**

Falon Lammers, a Wenatchee Valley College at Omak nursing student, was recognized at the All-Washington Academic Team ceremony in Olympia on March 23, 2017. Each academic team member received a $250 scholarship and they were recognized by President Jim Richardson and Governor Jay Inslee.

1. **Monique Bourgeau – ACT Transforming Lives Award Winner**

WVC at Omak student Monique Bourgeau is one of five winners of the Washington State Association of College Trustees (ACT) Transforming Lives Award. The ACT award recognizes current or former students whose lives have been transformed by attending a Washington State community or technical college. Monique was recognized at an awards dinner in Olympia on January 23, 2017, where she also received a $500 cash award from ACT.

1. **Omak Biology 211 Students – Contribution to Science**

Between 2014 and 2016, WVC at Omak biology 211 students submitted 22 DNA barcode sequences to GenBank, a government data base for DNA sequences. Students are credited with publication in the database. In addition, Shalynn McCune is working on an independent research project that involves determining the DNA barcode sequence for a black bear cub.

**CELEBRATING SUCCESS (continued)**

1. **ASWVC Omak Student Senate – Letter of Appreciation from Omak Chief of Police**

A letter from Omak Chief of Police Jeff Koplin thanking WVC students from Omak and Wenatchee for their service to the community was read into the minutes. He added that it is rewarding to see WVC students become community members; involved in community projects.

**INTRODUCTION OF NEW EMPLOYEES**

1. **Introduction of New Employees: Carli Schiffner, VP of Instruction and WVC-Omak**

Carli Schiffner introduced Teresa Cutchie, Omak nursing faculty, and Jamie Yelland, Omak science lab technician. Jamie is leaving this spring to attend graduate school.

**SPECIAL REPORTS**

1. **Tatem Resutek, ASWVC Wenatchee Vice President**

A written report from Tatem Resutek was included in the board information packet.

1. **Jose Alvarez, ASWVC Omak President**

Jose Alvarez highlighted his written report and added that the senate will begin making plans for senate position selection after the board takes action on the Omak amended ASWVC By-Laws. A letter from Omak students advocating for the accounting program at Omak was also read into the minutes. The students thanked the trustees and administration for their support; making it possible for students in rural areas to invest in their future.

1. **Sharon Wiest, AHE President**

A written report from Sharon Wiest was included in the board information packet.

1. **Omak Foundation Report**

Omak Foundation member Arnie Marchand read a report from the Omak Foundation president Kay Sibley. She stated that the foundation has been gathering information, organizing fund raisers and seeking new members. Funding requests and allocations were highlighted.

**STAFF REPORTS**

1. **Brett Riley, Vice President of Administrative Services**

Brett Riley did not add to his written report.

1. **Carli Schiffner, Vice President of Instruction**

Carli Schiffner indicated that an update on the progress of potential four-year degrees offered at WVC is included in her written report. She added that a faculty member has been hired to lead the Wildland Fire Education and Prevention Program on the Omak campus.

1. **Chio Flores, Vice President of Student Services**

Chio reported that the Omak TRiO program under the direction of Stella Columbia has reached the goal of 25 students.

1. **Enrollment Report: Jim Richardson, President**

Jim Richardson reported that overall, WVC ended winter quarter with 2,297.87 FTEs which is up by 9.13 FTEs or .4% from this time last year. Wenatchee campus was up .5% and Omak campus was down 1.7% from last year. Five days into spring quarter, overall WVC had 2,166.25 FTEs which is down 3.7% from this time last year. Wenatchee campus is down 1.7% percent and Omak campus is up 11.5% percent.

**STAFF REPORTS (continued)**

1. **Jim Richardson, President**

President Richardson provided a legislative report. He stated that the community college system is funded at levels lower than in 2007 before the great recession.

**ACTION**

1. **2017-2018 and 2018-2019 Academic Calendars**

The academic calendar committee has developed the proposed calendars for 2017-2018 and 2018-2019. The proposed calendars have been approved by cabinet.

**MOTION NO. 2232**

**Tamra Jackson moved that the board approve the proposed academic calendars for 2017-2018 and 2018-2019. The motion was seconded by Martha Flores and carried unanimously.**

 *(2017-2018 and 2018-2019 Academic Calendars attached as Exhibit A)*

1. **2017-2018 Student Fee Schedule: Brett Riley**

The proposed 2017-2018 student fee schedule was reviewed by the trustees at their March work session. Proposed changes are effective fall quarter 2017 except testing fees which are effective July 1, 2017.

**MOTION NO. 2233**

**June Darling moved that the board approve the 2017-2018 schedule for local fees as presented. The motion was seconded by Tamra Jackson and carried unanimously.**

*(2017-2018 Local Fees and Sales Schedule attached as Exhibit B)*

1. **ASWVC Omak By-Law Revisions: Chio Flores**

The proposed revisions to the ASWVC Omak By-Laws were presented and reviewed by the board during their work session. A major revision is the change from an election process to selection by interviews for the ASWVC Omak cabinet members.

**MOTION NO. 2234**

**Phyllis Gleasman moved that the board approve the proposed ASWVC Omak By-Law revisions. The motion was seconded by Martha Flores and carried unanimously.**

 *(Revised ASWVC Omak By-Laws attached as Exhibit C)*

**PUBLIC COMMENT**

Monique Bourgeau reported on the human trafficking event that was hosted the by Red Road Club and complimented the club on their accomplishments and hard work.

3:40 p.m. Meeting adjourned

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Secretary Chair