

Board of Trustees1300 5th Street - Wenatchee, WA 98801Mish ee twie, Maguire Center - Virtual Attendance: TEAMS

Board Meeting Agenda
September 17, 2025**STUDY SESSION****Cabinet Board Reports**

11:00 AM	Board of Trustees Communication	
11:10 AM	Financial Audit Updates	Jeff Ball, Davis Farr
11:30 AM	Budget Updates	Fred Neghabat
11:40 AM	Administrative Services Update	Dr. Harrison
11:50 AM	Enrollment Data Update	Ellia Sablan-Zebedy
12:05 PM	Lunch	
12:40 PM	Strategic Plan/Accreditation	Dr. Robin Angotti / Dr. Faimous Harrison
1:00 PM	President's Report	Dr. Harrison
1:20 PM	Board Engagement	
	- Capital Project Update – CTEI Building - Clean Building Act	Rich Peters Erin Williams
1:50 PM	Policy First Read	
	400.450 Student Employment Policy	Ellia Sablan-Zebedy
1:55 PM	Action Item	
	Election of Board Officers	
2:00 PM	Executive Session* (if needed)	

*Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

REGULAR MEETING

3:00 PM	Call to Order	
	Land Acknowledgement	
	Consent Agenda	
	June 11, 2025, Board Meeting Minutes June 13, 2025, Special Meeting Minutes	
	New Employee Introduction	Lisa Turner
	Public Comments	
	Special Reports	
	- AHE President - WPEA Shop Steward	Mickey Jennings Wendy Glenn
	Cabinet Member Remarks	
	Action Items	
	Election of Board Officers	
	Adjourn	



Dr. Diana Garza, Vice President of Student Affairs

STUDENT AFFAIRS REPORT

September 2025

WVC continues to advance student support and leadership opportunities this fall. **TRIO Student Support Services** has secured funding for another five years, and Nelson Rojas has been appointed as the new TRIO Director effective September 1. In contrast, the **College Assistance Migrant Program (CAMP)** remains suspended due to delayed federal funding. The college is actively working to retain CAMP staff and ensure scholars receive support through the First Year Experience program, Puente Navigators, and counseling services.

Student Life has several exciting developments. Iris Rodriguez has been appointed as the new Director of Student Life. Both the Wenatchee and Omak ASWVC Senate teams attended the CUSP Leadership Conference at Green River College from September 3–5, where they connected with student governments statewide. This year, Wenatchee and Omak student leaders also joined together for combined trainings on September 2, 8, and 9, alongside Residence Life student staff, to build community and plan events for the upcoming year. Looking ahead, both campuses will host Fall Showcases on October 1 from 11 a.m. to 2 p.m. Wenatchee's event will feature food tied to student participation, while Omak's will offer light refreshments. Omak is also organizing Welcome Week, September 22–25, with activities including yard games and meals designed to help students connect with the Senate team.

Athletics enters the year with nearly 140 student-athletes across seven programs. A national search will launch this fall for a new Athletic Director to lead the program's next chapter. In the interim, Levi Vega has been named Acting Athletic Director and Aaron Vaughn as Acting Assistant Director. Both bring strong leadership and experience, ensuring stability through the transition. WVC also welcomes new head coaches: Carrie O'Donnell (Volleyball), Jordan Highland (Men's Basketball), and Jennifer Ouelett (Women's Soccer). Recruitment continues to fill current vacancies in Women's Basketball and Softball. The **Student Recreation Center** also continues to play a vital role in student engagement. Under Aaron Vaughn's leadership, the SRC has hosted a variety of events and provided a welcoming environment for both athletes and the broader student body. It remains a central gathering place for recreation, wellness, and community activities.

Residence Life was busy over the summer, housing five residents and hosting the International Summer Program from Misawa, Japan, from July 28–August 6. Facilities staff completed annual maintenance projects, including HVAC service, painting, and major shower room repairs. Student-athlete move-ins began in late July, and student staff training kicked off in mid-August, with joint sessions planned alongside the Senate teams.

Report to the WVC Board of Trustees – September 2025

Since our last board report, the ASPIRE office has broadened its scope beyond institutional research to encompass mission fulfillment, continuous improvement, and strategic alignment with the college's core values, mission, vision, and strategic plan. In support of this expanded focus, we recognized the importance of developing a dedicated mission and vision statement for ASPIRE. These guiding statements serve as our north star—defining our identity and providing clear direction for our goals and initiatives.

Mission: To ensure that planning, assessment, and research efforts are conducted with integrity and aligned with WVC's mission and values—empowering data-informed decisions that strengthen learning, inclusion, and community impact.

Vision: To be a leader in democratizing data for equitable decision-making. We aim to integrate strategic planning, assessment, and research to foster student success, strengthen institutional resilience, and serve our community.

Assessment

To support ongoing efforts in communicating the college's impact, the ASPIRE office has developed a draft Fast Facts sheet (attached). Designed as a concise and accessible handout, this resource highlights key institutional metrics and achievements, offering stakeholders a clear snapshot of the college's influence both within the campus community and across the broader region.

The ASPIRE team has developed preliminary reports offering program- and discipline-level insights. These reports are designed to support data-informed decision-making by helping academic areas better understand student demographics, performance trends, and overall program vitality. This initiative aligns with our commitment to continuous improvement and institutional effectiveness.

Strategic Planning

In alignment with the college's strategic priorities, the ASPIRE office has restructured the strategic plan metrics to reflect institutional values and incorporate broad key performance indicators (KPIs). Additionally, newly developed KPIs have been evaluated and scored to inform a draft report on mission fulfillment, which is scheduled for presentation at the October Trustees meeting. This work supports a more holistic and values-driven approach to assessing institutional effectiveness.

As part of our commitment to fostering innovation and continuous improvement, the ASPIRE office has developed a concept page for the "Great Idea Box". This initiative is designed to capture and elevate creative ideas from across the college community, encouraging collaborative problem-solving and strategic thinking aligned with institutional goals.

Institutional Research

Within the scope of Institutional Research, the ASPIRE office has launched a new Retention and Graduation dashboard, now available to the internal WVC community via the institutional research website. This tool provides accessible, data-driven insights to support student success initiatives. Additionally, ASPIRE developed a student orientation survey in collaboration with the new Director of Student Experience to inform future programming and engagement strategies. To enhance usability, the PACE report has been consolidated into a single PDF file with an integrated menu, streamlining navigation and improving access to key findings.

Effectiveness

The ASPIRE office is working on a comprehensive redesign of its website to enhance accessibility and transparency. The updated site will serve as a centralized hub for sharing essential institutional data, reports, and resources, supporting informed decision-making across the college community.

2024-25 FAST FACTS



The Wenatchee Valley College district is the size of Massachusetts, covering more than 10,000 square miles of Chelan, Douglas and Okanogan counties. The Wenatchee campus is located near the eastern slopes of the Cascade Mountains, midway between Seattle and Spokane. The Omak campus is located near the Canadian border in Omak, about 100 miles north of Wenatchee.

5,578

Student Headcount



37%

First Generation



47%

Students of Color



19%

Running Start Students



795

Degree/Certificates
Awarded in 2023-2024



14:1

Student-Faculty Ratio

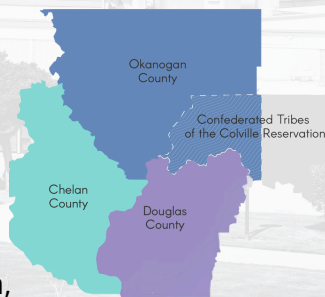
Student Profile

98%

of students are
from Washington

88%

come from Chelan,
Douglas, Okanogan counties



39% Latine

21% Not Reported

8% Other

32% White

49% Female

28% Male

44% Attend full-time

37% Economically Disadvantaged

FULL-TIME RESIDENT

ANNUAL TUITION FOR 2024-25

- Associate/Cert, In-State...\$5115.15
- Associate/Cert, Out of State...\$ 5699.70

Two Campuses One Mission...

Wenatchee Valley College enriches North Central Washington and delivers relevant, innovative, and experiential educational opportunities for thriving and healthy communities.

- \$15.8 million in financial aid was disbursed in the 2024-25 academic year.
- The two campuses consist of 20 buildings with over 241,000 square feet of active campus space within a 60-acre footprint.
- WVC's economic impact is approximately \$50,000,000
 - (Economic development Quarterly, Input-Output Modeling)

Most Popular Degrees

- Academic Transfer
- Automotive Technology
- Biology/Environmental Science/Chemistry/Geology/Earth Science
- Business
- Early Childhood Education
- Engineering/Physics/Atmospheric Science
- General Studies
- Nursing

2025-2026 Enrollment

<u>Program</u>	<u>Number of students</u>
Apprenticeship	24
Associate	2920
Bachelor	74
Certificate	207
High School Diploma	184
Non-Degree	2048
Prerequisite Program	121

Top 5 Universities Our Students Transfer To

1. Central Washington University
2. Eastern Washington University
3. University of Washington
4. Washington State University
5. Western Governors

**WVC is a designated Tree Campus
USA Higher Education institution
~ Arbor Day Foundation**



Scan QR code to learn more



Learn about WVC's
Strategic Plan

Foundation Report – September 2025

Year in Review (2024-25)

- The foundation's work was made possible due to the dedication of 13 board members, 3 staff, and 71 volunteers.
- The foundation hosted a variety of events to engage the community, fundraise, and steward donors. They included Food Truck Knight; an estate planning workshop; two Piatigorsky Foundation concerts; two free headshot days; an alumni panel for incoming Running Start students; holiday cookie decorating; Knight at the Wild; Alumni Week featuring a block party, Mirror Northwest Launch Party, soccer game, networking hours, and dance party; benevolent days at SOUTH, The Taproom by Hellbent Brewing, and Munchen Haus; and annual celebration. Overall, our events hosted made an impression on at least 6,000 people over the course of the year.
- The foundation launched a new volunteer group called the "Knights Collective" to offer flexible, meaningful volunteer opportunities based on individuals' capacity. The group, which launched in January, helped with stuffing swag bags for graduation, filling diploma covers, and preparing "chuck-a-puck" bags for Knight at the Wild. The Knights Collective provided over 66 volunteer hours, or the estimated value of \$2,783.
- The foundation awarded 220 recipients \$660,000 in scholarships. The scholarship application opened at the beginning of each academic quarter. Recipients received funding for the remainder of the academic year. 53% of recipients are bilingual, 56% are first-generation college students, and 31% have children and/or dependents.
- The foundation's scholarship program would not be possible without the 52 dedicated volunteer evaluators. Their volunteer time was an estimated value of \$20,642.
- The foundation raised \$77,000 in unrestricted gifts and \$3.8 million in restricted gifts (aka donor designated gifts). Significant gifts included general scholarships from the Estate of Shirley McArthur and nursing program support from the Foundation of Caring Fund. The foundation maintained its donor retention rate of 53%, above the industry average of 40-45%.
- The foundation made progress on its strategic goals, adopted by the board of directors in September 2024. Due to the transition of the executive director, announced at their annual retreat in August 2025, the foundation board's primary focus is hiring a new leader and maintaining current operations.



Figure 1 - Students that received a foundation scholarship.



Figure 2 - The first winter nursing cohort poses with WVC trustees and Cabinet.

Upcoming Events

- The Wenatchee Valley College Foundation invites you to the 4th Annual Food Truck Knight, presented by Numerica Credit Union, on **September 19, 2025**, from 3:00 p.m. to 8:00 p.m. Enjoy a variety of food trucks and live entertainment around the Wenatchee campus fountain, all while supporting the WVC Foundation's mission to provide access to education and invest in student success.
- The Wenatchee Valley College Foundation will host a free Piatigorsky Foundation concert featuring solo pianist Richard Dowling on Wednesday, **October 1** from 5:30

p.m. to 7:30 p.m. at The Grove Recital Hall, located in the Music and Art Center (MAC) on the WVC Wenatchee campus.

- Prepare to be swept away by the magic of Una Noche de Encanto (A Night of Encanto), where passion, tradition, and world-class artistry collide in a breathtaking musical experience. This extraordinary evening features the powerhouse vocals of renowned Mexican-American baritone José Rubio and acclaimed tenor José Iñiguez, two voices that seamlessly fuse the elegance of opera with the raw emotion of Latin American music. Join us Saturday, **October 11** from 6:30-8pm in the The Grove Recital Hall, located in the Music and Art Center (MAC) on the WVC Wenatchee campus. More information and tickets available [here](#).



Fostering Community, Building Connection

The Public Information Office (PIO) has worked this summer to strengthen our outlets for **centering student voices**. Every student at Wenatchee Valley College has a powerful story and my highest priority is advancing the college's storytelling through video testimonials, written interviews, our website redesign, and news stories. Our goals include: 1) strengthening a sense of belonging and building connections between our students, faculty, staff, alumni, and wider community; 2) improving awareness of the academic programs, student services, and supportive resources available for WVC students; 3) demonstrating the impact our students make on our community; 4) humanizing the college by showing our community partnerships and connection.

Examples of this work include: [student spotlights](#), [HOEEP graduation](#), [alumni stories](#), [celebrating tenured faculty](#).

Advancing Wenatchee Valley College's Strategic Priorities

The largest project PIO is working on this year is **redesigning the college's website** to meet accessibility standards by April 2026. We are leveraging this opportunity to improve the functionality, navigation, and simplify the messaging with prospective and current students as our primary target audience. We have spent the summer researching best practices for college websites and working with our vendor on redesigning our home page and layouts. Our next phase of work will include communicating with our students, faculty, and staff to incorporate their feedback,

strengthening the connection between Omak and Wenatchee campuses, enhancing the language and layouts we use to promote academic programs, and establishing our mechanism for having a bilingual website in English and in Spanish for improved language access. While I recognize this is a multi-year project to get our website to where it needs to be, this first phase is an important step in creating a new and improved site. My ultimate goal is for WVC's website to be a source of pride and not a barrier that prevents students or community members from connecting with the college.

Enhanced Organizational Structure

This summer, we **welcomed Professor Emerson Peek as PIO's language access and external affairs specialist**. Dr. Jennifer Korfiatis began working with Emerson while she was interim PIO to translate our marketing materials and graduation programs into Spanish.

In this expanded role, Emerson brings invaluable experience and perspective as a well-respected part-time faculty member who has taught in Omak, Wenatchee, and online. As a former Running Start student, he also provides insight into the student experience. We have increased capacity to feature bilingual news stories, social media captions, and website translations for the most impactful stories. Strengthening this community connection as an HSI is a major priority of mine as WVC's public information officer.



[EXTERNAL]WVC Audit Status Update

From Jeff Ball <JBall@DavisFarr.com>

Date Mon 9/15/2025 10:41 AM

To Faimous Harrison <fharrison@wvc.edu>; Maria Iniguez <miniguez@wvc.edu>; Fred Neghabat <fneghabat@wvc.edu>; Heather Maddy <hmaddy@wvc.edu>; Ryan Lamb <rlamb@wvc.edu>

Hi all,

Thank you for taking the time to meet and discuss the status of the Wenatchee Valley College's financial statement audit. Per our conversation, I have included below my notes on the status of the audit for Fiscal Year 2020-2021.

For some background, the audit process started in the Summer of 2023, and testing has been on-and-off since then. There has been a significant effort by management to overcome the challenges of a flawed implementation of CTCLink; this is not a unique issue to WCV. Currently management has prepared a set of financial statements, that include a plug of \$593k necessary to make the financial statements balance - the cause of this variance is unknown. This variance is significant to the financial statements, and we are not able to issue a clean opinion until it is resolved.

The options that are available to the college are as follows:

Option 1: Have management (and potentially 3rd party vendors) continue to reconcile financial statement accounts to ensure all are accurately reported and adequately supported by subledgers and source documentation. This includes but is not limited to resolving the \$593k variance previously discussed. In addition to this variance the audit would need updated supporting documentation and substantial time and effort to complete the following audit areas:

1. Cash and investments - The current Bank Reconciliation does not appear reasonable and will need further analysis and adjustment before it's ready to audit. It should include only true and valid reconciling items (outstanding checks and deposits in transit).
2. Student Receivables - We still don't have a reconciled detail of student tuition and fees by student that agrees to the trial balance
3. Accounts Payable - We still don't have a reconciled detail of accounts payable by vendor that agrees to the trial balance
4. Accrued Expenses - We do not have a reconciliation or documentation the \$7m wages payable amount at year end
5. Revenue and Expense Analysis - due to the known issues above having likely affects on amounts affecting this testing, it had been postponed until the above is corrected.
6. Other areas - there are some less significant testing areas that are still in process

Option 2: Issue a Disclaimer of Opinion - Davis Farr would report that we were unable to obtain sufficient appropriate evidence to form an opinion on whether the financial statements are free from material misstatement. Here are some considerations as it relates to this option:

1. While we would move directly onto the 2022 Audit, we would not be able to issue an Unmodified Opinion on the 2022 financial statements. Instead, we would issue a modified opinion noting that we could not validate the beginning Net Position.
2. This option assumes that FY 2022 will be cleaner, which is a fair assumption; however, there will still need to be significant effort in reconciling the general ledger (specifically for Cash, Accounts Receivable, and Accounts Payable). If all goes well we could then issue a "clean" opinion in FY 2023.
3. This option would require the approval of your accreditation organization

Please let me know if you feel like left out any pertinent details of our conversation and i'd be happy to revise the above. Otherwise i'll plan to see you all again on Wednesday for our discussion with the Board of Trustees.

I hope you all have a great rest of your day.

Thanks,

Jeff Ball, CPA | Partner

Davis Farr LLP | 1102 A St, Suite 309 | Tacoma, WA 98402

Phone: 949.474.2020 | Direct: 714.369.5333 | Email: jball@davisfarr.com



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CLA Audit Expenses

2021: \$64,456.89

2022: \$556.92

2023: \$26,250.00

2024: \$28,957.25

2025: \$102,774.08

2026: \$10,372.40

Overall

Total: \$233,367.54

Davis Farr Audit Expenses

Years (Date)	(All)
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Supplier Name	Date	Sum of Amount
Davis Farr LLP	10/13/2023	\$ 2,000.00
	2/21/2024	\$ 550.00
	4/25/2024	\$ 600.00
	5/10/2024	\$ 250.00
	6/17/2024	\$ 1,675.00
	7/23/2024	\$ 24,300.00
	2/7/2025	\$ 1,500.00
	2/11/2025	\$ 165.00
	2/25/2025	\$ 625.00
Grand Total		\$ 31,665.00



ENROLLMENT REPORT

September 2025

SBCTC Enrollment Data

Total FTE Enrollments - All Funding Sources

Monitoring Report

For Academic Year 2024-25

District	Summer 23 Actual	Fall 23 Actual	Winter 24 Actual	Spring 24 Actual	2023-24 Annual	Summer 24 Actual	Fall 24 Actual	Winter 25 Actual	Spring 25 Actual	% Change*	2024-25 Annual	% of Prior Year
Bates	1,816	3,516	3,026	3,386	3,915	2,344	3,694	3,529	3,809	12%	4,458	114%
Bellevue	2,542	9,426	10,503	9,309	10,593	2,952	10,251	11,484	10,222	10%	11,637	110%
Bellingham	297	1,727	1,638	1,590	1,751	370	1,867	1,843	1,728	9%	1,936	111%
Big Bend	333	1,859	1,883	1,739	1,938	298	2,045	1,995	2,062	19%	2,133	110%
Cascadia	433	1,826	2,116	1,722	2,032	505	2,198	2,519	2,123	23%	2,448	120%
Centralia	577	2,084	1,966	1,936	2,187	599	2,086	2,073	1,956	1%	2,238	102%
Clark	1,912	5,999	5,708	5,518	6,379	2,071	6,301	6,211	5,934	8%	6,839	107%
Clover Park	1,978	3,057	2,810	2,982	3,609	2,560	3,734	4,122	4,482	50%	4,966	138%
Columbia Basin	1,484	5,686	5,684	5,343	6,066	2,004	6,315	6,129	5,793	8%	6,747	111%
Edmonds	1,900	5,159	5,805	5,541	6,135	2,187	5,714	6,372	5,879	6%	6,717	109%
Everett	1,624	5,301	8,411	5,591	6,976	1,718	5,645	9,038	5,949	6%	7,450	107%
Grays Harbor	432	1,622	1,523	1,445	1,674	399	1,635	1,595	1,569	9%	1,733	104%
Green River	2,346	7,339	7,173	7,075	7,978	2,818	7,810	7,787	7,829	11%	8,748	110%
Highline	2,219	5,693	5,805	5,384	6,367	2,509	6,219	6,308	6,180	15%	7,072	111%
Lake Washington	1,069	2,905	2,936	2,785	3,231	1,113	3,091	2,947	2,808	1%	3,319	103%
Lower Columbia	675	2,285	2,262	2,275	2,499	885	2,626	2,644	2,520	11%	2,892	116%
Olympic	1,507	4,532	4,279	4,101	4,806	1,663	5,148	4,821	4,674	14%	5,435	113%
Peninsula	355	1,603	1,674	1,687	1,773	642	1,979	1,943	1,930	14%	2,165	122%
Pierce	2,134	6,558	6,239	6,025	6,985	2,580	7,175	6,768	6,665	11%	7,729	111%
Renton	986	2,787	2,839	2,873	3,162	1,239	3,040	3,234	2,927	2%	3,480	110%
Seattle	4,548	12,482	11,681	11,646	13,452	4,928	13,069	12,675	12,033	3%	14,235	106%
Shoreline	1,660	3,709	3,626	3,448	4,148	1,804	3,791	3,730	3,652	6%	4,325	104%
Skagit Valley	804	3,423	3,473	3,150	3,617	862	3,558	3,574	3,837	22%	3,944	109%
South Puget Sound	956	3,820	3,900	4,030	4,235	1,215	4,313	4,433	4,457	11%	4,806	113%
Spokane	2,502	10,085	9,737	8,935	10,419	2,884	11,005	10,479	9,915	11%	11,428	110%
Tacoma	1,742	5,028	4,907	4,917	5,531	1,858	5,306	5,224	5,044	3%	5,810	105%
Walla Walla	1,249	3,039	3,068	2,946	3,434	1,334	3,093	2,975	2,922	-1%	3,441	100%
Wenatchee Valley	514	2,698	2,409	2,274	2,632	554	2,833	2,666	2,568	13%	2,874	109%
Whatcom	685	2,773	2,697	2,564	2,906	754	2,925	2,868	2,709	6%	3,085	106%
Yakima Valley	749	3,295	3,341	3,242	3,542	808	3,605	3,580	3,463	7%	3,819	108%
System Total	42,027	131,316	133,118	125,455	143,972	48,460	142,070	145,565	137,637	10%	157,911	110%

* Measures the percent change from the same quarter the prior year.

Source: SBCTC Data Warehouse, Stuclass table, Fund_Source_Enrollment = S, C, or U.

tdulany
7/11/2025

- The SBCTC Enrollment Data report for Spring Quarter '25 was recently published on their website on July 11, 2025.
- WVC saw another bump in total FTE enrollment of 13% this Spring Quarter 2025. We are in the top 10 among our sister colleges that saw an increase in enrollment.
- For this Academic Year 2024-25, WVC continues to see a positive trend in enrollment from Summer Quarter 2024 through to Spring Quarter 2025.
- However, for the new school year, we should be cautious as there are many changes nationally such as changes in Federal Student Aid, federal grants such as CAMP among others. How these changes will impact enrollment is still unclear.



ENROLLMENT REPORT

Application Data

SUMMER	Applicant Count	Enrolled	Yield Rate	FTE
2023-24	244	53	21.70%	33.1
2024-25	471	82	17.40%	39.0
2025-26	293	96	32.80%	50.0

As of 9/4/2025

- Although Summer Quarter 2025 ended, the final count for new student applications as shown above ended on a positive note.
- Despite total application count being lower than last summer from 471 to 293, our yield rate significantly improved (almost double) from 17.4% in 2024 to 32.8% this summer 2025.

FALL	Applicant Count	Enrolled	Yield Rate	FTE
2023-24	1738	843	51.80%	752.3
2024-25	1626	968	55.70%	868.9
2025-26	1399	742	53.00%	641.6

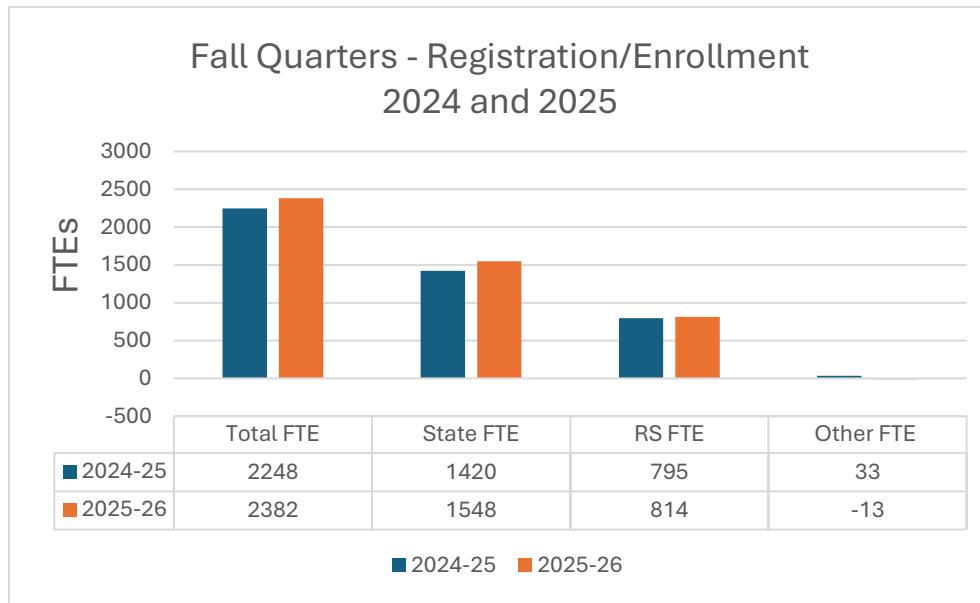
As of 9/5/2025

- We are a couple of weeks away from the start of Fall Quarter. Classes on Sept. 22, 2025 (Mon). Our New Student Orientation (NSO) events will be held on Sept. 10 (Wenatchee), Sept. 16 (Omak) and Sept. 19 (Wenatchee). The events will conclude with a Student Readiness Fair with faculty involvement.
- Application count continues to be lower due to intense monitoring and weeding out of potential 'fake' or fraudulent applications. This is an issue that continues to plague community colleges nationwide. Some schools are utilizing AI software to identify and weed out fraudulent applications. WVC is manually checking every application that comes in.
- For incoming students, our two largest student population by race and ethnicity is Latine and White students. Of the new students enrolled, we are seeing a slight decline in Latine student enrollment from 432 headcount in fall 2024 to 298 headcount for fall 2025. For our White student population, there is also a slight decline from 433 headcount in fall 2024 to 334 headcount for fall 2025. We still have two more weeks to enroll students.



ENROLLMENT REPORT

Registration/Enrollment Data



- At this point in time, fall enrollment is trending well. Total FTE enrollment is about 121 FTE more compared to last fall quarter.
- Both State and Running State FTE enrollment are also higher than last fall 2024. Other FTE which comprises of Transitional Study students start enrolling students after the start of fall classes. Eventually, we will see a slight rise in the Other FTE enrollment category.
- Finally, the 'Drop for Non-Payment' is scheduled on Sept. 11 (Wed) and Sept. 17 (Wed). We have started our outreach to students encouraging them to 1) apply for financial aid, if they have not done so, 2) follow up with Financial Aid for required documents, 3) apply for WVC scholarships, and 4) arrange a payment plan with the Cashier's Office.



To: Board of Trustees
Contact: Members of the Trustees
Date: September 17, 2025
Subject: President's Report

Attachments:

1. September 18, 2025: Fall Kick Off Schedule (Provide trustees with presenter's materials)
2. 2025-26 Board of Trustees Academic Year Format *(Draft)*
3. 2025-26 Annual Calendar of District Meetings *(Draft)*
4. 2024-25 SBCTC Enrollment Monitoring Report
5. CTC System Research Feedback PowerPoint
6. WorkFirst Take Back Policy
7. Administrative Services Director Reports

Notes:

- Only two and a half weeks have passed since the Board of Trustees Retreat. The primary focus since the retreat has been focused on getting prepared for the Fall Quarter to begin. This report with an emphasis on the enclosed attachments provides a brief snapshot of key executive positions that we need to fill, upcoming events, and important notices and updates that we received from SBCTC.
- Until we identify a Vice President of Administrative Services, the leadership of Administrative Services will report to the President's Office.
- Will explore a reorganization, even if it is temporarily to reduce the number of direct reports. With the addition of Administrative Services, the number of direct reports is closer to twenty instead of ten.

Executive Position Searches: All positions are open until filled

- Executive Director, WVC Foundation – First Review of applicants 9-11-2025
- Director of Athletics, Exercise Science & Recreation – Will play a more active role compared to the last search.
- Vice President of Administrative Services Search – Position has been advertised

Upcoming Events:

1. Fall Kick Off, Thursday, September 18, 2025
 - Attachment #1: Please see schedule of events and presenter
 - Attachment #2: Annual calendar of some of the district meetings
2. Proposed Northwest Commission on Colleges and Universities (NWCCU) campus visit day, November 10, 2025
 - Dr. Teresa Rivenes, Senior Vice President, NWCCU

Agenda Topics:

1. Please see attachment number one that highlights the Summer Board of Trustees (BOT) Retreat discussion to reformat the monthly meetings with an emphasis on the highest priorities for the 2025-26 academic year that was on Friday, August 29, 2025.
 - Attachment #3: 2025-26 Board of Trustees (BOT) Academic Year Format (Draft)
2. Please see the Community and Technical Colleges “WorkFirst Take Back Policy” document
 - Attachment #4: 2024-25 SBCTC Enrollment Monitoring Report
3. Please see the 2024-25 SBCTC Enrollment Monitoring Reports and Percentages/Rankings for 2024-25 – This provides a preliminary snapshot of where WVC stands as the SBCTC transitions to more a performance-based funding model.
4. CTC System Research Feedback – Please see PowerPoint
 - Note: Please see page #5: Small Colleges (n =10)



2025-26 Borad of Trustees (BOT) Academic Year Format (Draft)

Study Session: Morning (10:00 AM – 12:00 PM)	Cabinet Members Expectations (Time Sensitive Info.)
▪ 10:00 AM: BOT Updates (Trustees) ▪ 10:15 AM: Budget Updates (Fred) ▪ 10:35AM: Administration Affairs (TBD/Faimous) ▪ 10:55 AM: Enrollment Data (Ellia) ▪ 11:10 AM: Break (10 minutes) ▪ 11:20 AM: Strategic Plan/Accreditation ▪ 11:40 AM: President Report	▪ <i>Study Session/Morning</i> focus will be on budget and advancing WVC Strategic Plan/Accreditation ▪ <u>All documents that will be shared with the BOT must be submitted by the 5th of every month.</u> Any document(s) submitted afterward will be reviewed the following month except for budgets and finances to include real-time data. ▪ Budgets and finance reports will be submitted by the 10th of every month (Administration reports are still due by the 5th). ▪ <u>Policies for review or approval must be submitted by or before the 5th of every month.</u> ▪ Please do not introduce new documents to the BOT that were not submitted on time. ▪ <i>Three-Month Approval Process</i> for most BOT action items (approval of budgets, capital projects, tenure files, etc.): 1. First read (Month One provides time for questions) 2. Second read (Discussion if applicable) 3. Third month (BOT Voting and approvals) ▪ <i>Study Session/Morning focus</i> will be on budget and advancing WVC Strategic Plan/Accreditation ▪ <i>Board Meeting:</i> Afternoon will include brief updates from members of cabinet if there is information warrant sharing (3 minutes max each).
Lunch: 12:00-12:30 PM	
Interactive Engagement (12:30-1:30 PM) ▪ Ex: focused presentations, discussions, field trips, tenure file review and Q&A, students, employees, classrooms, facilities, community organizations, etc.	
Policy Reviews/Approvals (1:30-2:00 PM) – Everyone BOT Action Items for voting	
Executive Session – If warranted (2:00-2:30 PM)	
Board Meeting: Afternoon (3:00 PM -?)	
▪ 3:00 PM: Call to Order ▪ 3:00 PM: Land Acknowledgement ▪ 3:05 PM: New Employee Introductions ▪ 3:10 PM: BOT Action Items ▪ 3:15 PM: Cabinet members updates	

Notes:

1. Administration, contract services, revenue, and other components that provide a clearer picture of the financial health of the college will be submitted monthly.
2. The BOT may execute and expedite executive privileges to modify the budgets, including the reduction or increase when it is in the best interest of the college.
3. The President's Office will review and approve all information that will be submitted to the President for BOT consideration.



WACTC RETREAT

SBCTC Research Topics

Travis Dulany

Associate Director, Policy Research,
SBCTC

CTC SYSTEM RESEARCHER FEEDBACK

- CTC system research group was asked to evaluate the new model centering on:
 - Does the model disproportionately allocate funds to specific demographics?
 - Does the model favor certain institution types?
- Refreshed on allocation model review process, guiding principles, and model recommendations.
- Researches came into this cold

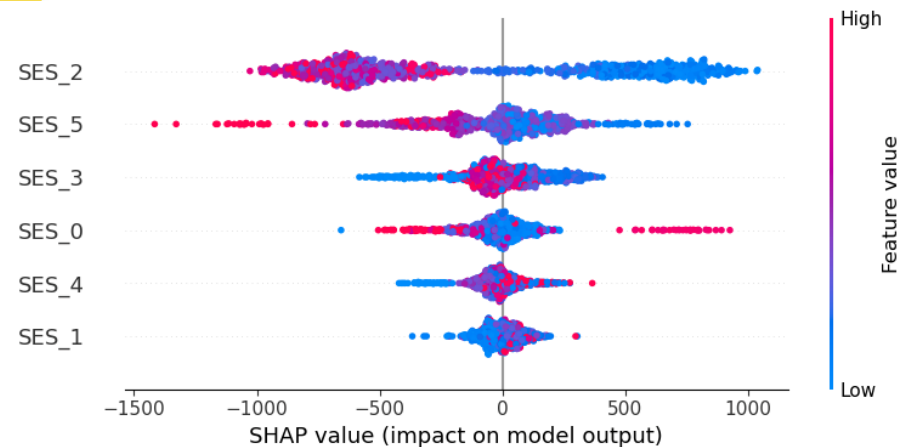
EQUITY – RACE/ETHNICITY

- Exploratory analysis of race/ethnicity shows no clear indication race/ethnicity composition at a college influences allocation.
- Aside from SAI, race/ethnicity equity indicators are not explicitly built into the model.
- Basic Education for Adults is used as a proxy for race/ethnicity in priority enrollments, but could there be opportunity to account for racial equity in other areas of the model?

EQUITY – SOCIO-ECONOMIC STATUS

Statistical tests using socio-economic status (SES) indicate negative funding effect associated with the 2nd highest SES quintile; however, the highest SES quintile shows little influence on funding.

Researcher insight: Except for one component of Skills Gap, wage thresholds and social mobility are missing in the model.



SMALL COLLEGES

- On a dollar-per-FTE basis, small colleges receive significantly more funds than other colleges
- This holds even after controlling for MOA
- Likely attributable to economies of scale

	Count	Mean	Standard Deviation	Min	Max
Small	10	\$ 9,877.07	\$ 985.40	\$ 8,557.14	\$ 11,362.64
Medium	17	\$ 8,060.25	\$ 553.42	\$ 7,436.07	\$ 9,472.69
Large	3	\$ 7,445.75	\$ 631.78	\$ 6,894.27	\$ 8,135.07

Small Colleges (n = 10)

Includes: Bellingham, Big Bend, Centralia, Grays Harbor, Lower Columbia, Peninsula, Walla Walla, Wenatchee Valley, Whatcom, and Cascadia. Source: Carnegie2021 Size Class

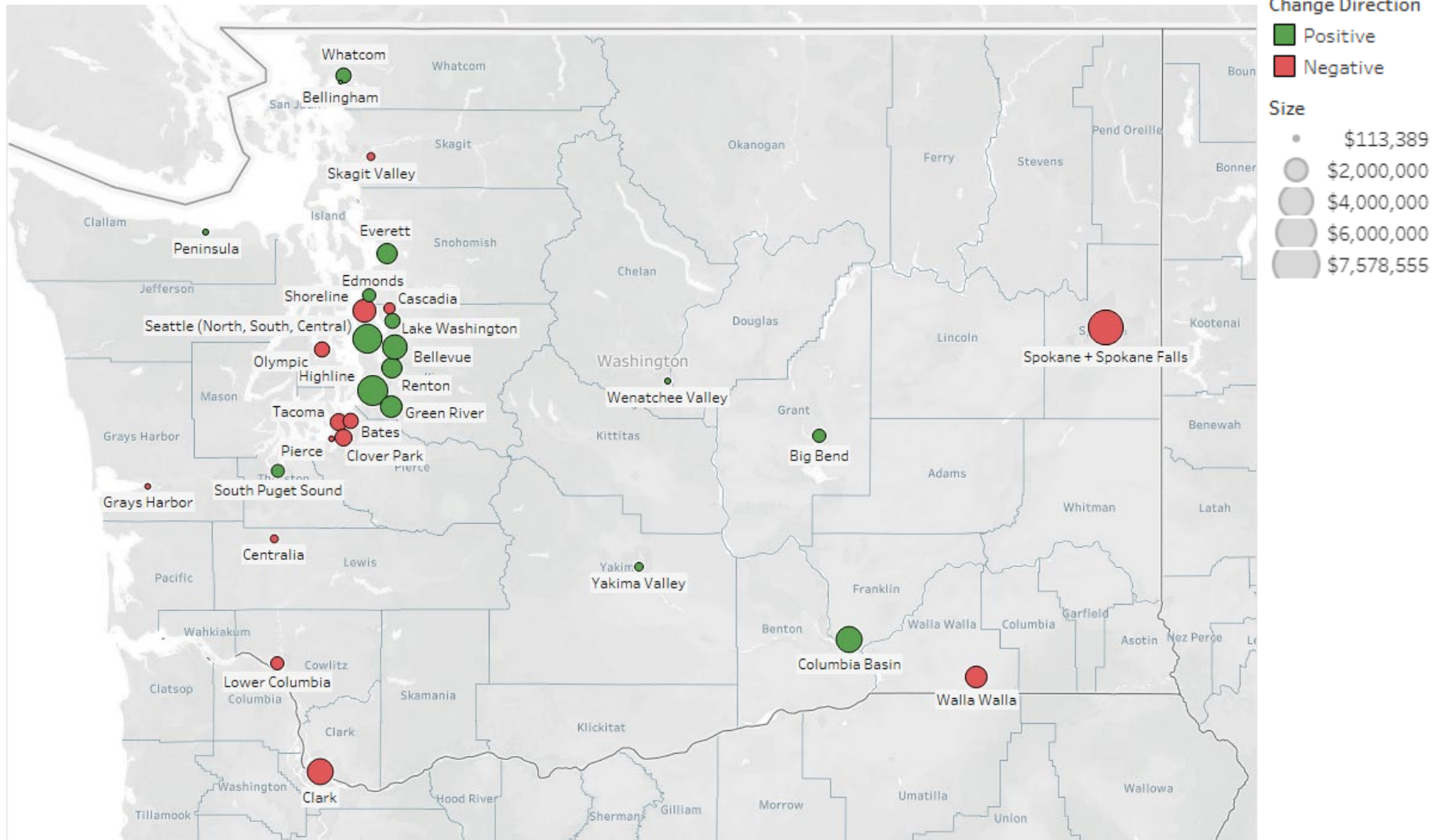
TECHNICAL COLLEGES

Funding levels on a per-FTE basis for technical colleges are distributed (relatively) evenly across the system.

No clear indicator of bias toward technical colleges.

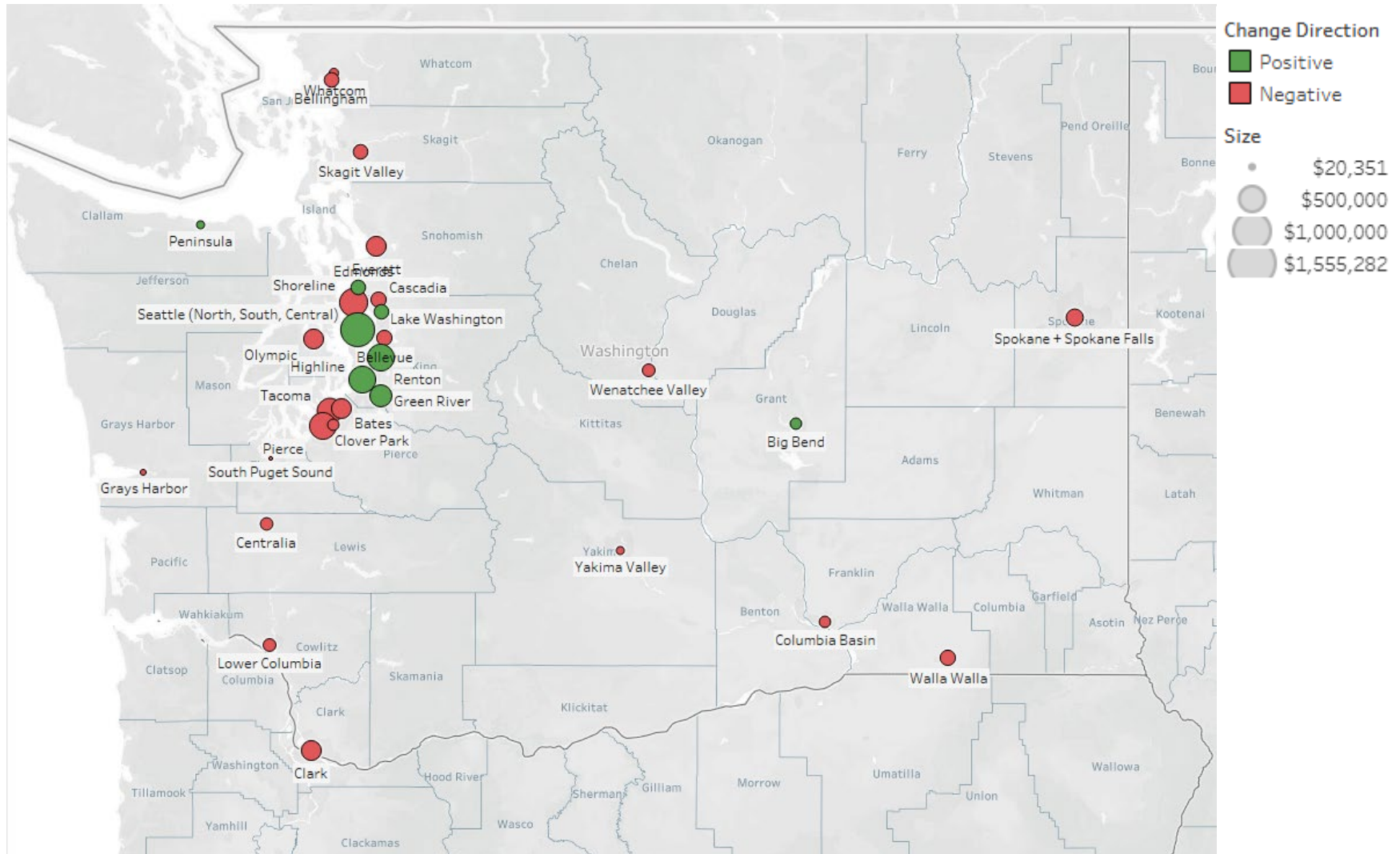
GEOGRAPHICAL CONSIDERATIONS

Total Allocation – Total Dollar Amount Change



GEOGRAPHICAL CONSIDERATIONS

Priority Enrollments – Total Dollar Amount Change



SKILLS GAP LIST

- Higher count of Classification of Instructional Program (CIP) codes mapped to Seattle-King Workforce Development Area.
- Consider adding elements to even out the number of CIPs per college while maintaining regional focus.

1	College	WDA	CIP Count
2	Bellevue	Seattle-King	250
3	Cascadia	Seattle-King	250
4	Green River	Seattle-King	250
5	Highline	Seattle-King	250
6	Lake Washington	Seattle-King	250
7	Renton	Seattle-King	250
8	Seattle District	Seattle-King	250
9	Shoreline	Seattle-King	250
10	Bellingham	Northwest	236
11	Skagit Valley	Northwest	236
12	Whatcom	Northwest	236
13	Spokane District	Spokane	224
14	Edmonds	Snohomish	216
15	Everett	Snohomish	216
16	Centralia	Pacific Mountain	213
17	Grays Harbor	Pacific Mountain	213
18	South Puget Sound	Pacific Mountain	213
19	Bates	Tacoma-Pierce	203
20	Clover Park	Tacoma-Pierce	203
21	Pierce	Tacoma-Pierce	203
22	Tacoma	Tacoma-Pierce	203
23	Clark	Southwest	195
24	Lower Columbia	Southwest	195
25	Yakima Valley	South Central	187
26	Olympic	Olympic	178
27	Peninsula	Olympic	178
28	Big Bend	North Central	162
29	Wenatchee Valley	North Central	162
30	Walla Walla	Eastern	147
31	Columbia Basin	Benton-Franklin	142

SKILLS GAP LIST

Suggestion to add additional criteria for exercise & fitness-related courses.

Specifying workforce intent of course would more accurately identify students intending to enter kinesiology/physical fitness-related occupations.

FUTURE CONSIDERATIONS

Adding headcount presents an opportunity for geographically close colleges to share students & get additional headcount; consider geospatial analysis of HC:FTE ratio.

What is the impact on institutions and students when colleges experience large, multi-million-dollar reductions in funding?

THANK YOU TO CTC RESEARCHERS

Sheila Delquadri , Yakima Valley

Joshua Ellis , Columbia Basin

Anna Fenner , Lake Washington Technical

Lia Homeister , Renton Technical

Shawn Minnig , Bellingham Technical

Angie Rogers , Lower Columbia

Additional Skills Gap Course Feedback: Emily Coates, Highline



July 30, 2025

Dr Faimous Harrison, President

1300 Fifth Street

Wenatchee, WA 98801

Dear Dr Harrison,

The SBCTC is sending this correspondence in alignment with the WorkFirst Funding Take Back Policy approved in FY18. Similar to other SBCTC grants, WorkFirst Delivery Agreement funds are awarded based on expected program need and past performance. However, the WorkFirst Funding Policies are intended to ensure funds are redistributed in our system throughout the year to meet student needs and prevent unspent funding at the end of the fiscal year.

WorkFirst Take Back Policy

The Take Back policy is as follows:

If the actual WorkFirst final grant funds expended at a college fall short of the final award amount by more than 10 percent for two years in a row, the college is subject to a reduction in grant funds in the next year going forward. The reduction is equal to 75 percent of the difference between the grant amount and the actual grant funds expended in the second consecutive year of missed targets. Earmarked funds (e.g., WorkFirst Work Study and Student Support) are not included in these calculations. If a grant recipient in a reduction year expends their award within the 10 percent allowance, they will receive their full award in the following year. Grant recipients in a take back year are permitted to request additional funds during funding surveys, however additional funds are not guaranteed.

Implementation Background

The SBCTC allowed one year of grace during FY18 to allow for WorkFirst program staff to adjust to the new Take Back policy. *Therefore, FY19 was the first year of Take Back Policy application.* This means the first budget reductions due to the Take Back Policy would have been applied to FY21 funding (based on under-expenditures in both FY19 and FY20).

The SBCTC delayed the implementation of the Take Back Policy for FY21, FY22 and FY23 due to the uncontrollable impacts of the global pandemic. Application of the Take Back policy resumed with FY24 expenditures and colleges who under-expended in both FY19 and FY24 received a reduction to their FY25 award. The SBCTC is now implementing the Take Back Policy for FY26 based on expenditures from FY24 and FY25. Colleges who under-expended in both FY24 and FY25 will receive a reduction to their FY26 award. Reduction of funds based on the Take Back Policy is only applied in the fiscal year following the second consecutive grant year in which a college has under-expended beyond the 10 percent allowance.

As we enter the program year, the intention of the Take Back Policy based on FY24 and FY25 expenditures is to distribute funds where there is the greatest student need. We ask that all colleges evaluate their funding needs and return funds through funding surveys to redistribute where possible to support student need – the foundational intention of the Funding Policies.

Current College Status – Target Met

The SBCTC would like to inform you that Wenatchee Valley College *met the target* for FY25. Wenatchee Valley College's total WorkFirst grant was within the Take Back Policy 10 percent target allowance. This means the Take Back Policy will not be applied to Wenatchee Valley College's FY26 WorkFirst grant. The SBCTC appreciates your college's effort to fully expend grant funds in FY25.

General Practices for Full Expenditure of Funds

The SBCTC encourages continued utilization of the support tools built into the Funding Policies. First, colleges are permitted to accept a lower budget each year than awarded based on the funding formula if they believe they will not need all the funds. Second, colleges are required to participate in each funding survey and expected to return funds that are not projected to be expended in order to redistribute where needed in the system. Budget reductions during the year based on these two options lower the expenditure target for the Take Back Policy. SBCTC staff are also always available to provide support with budget management and expenditure planning.

If you have any questions, please contact Jennifer Dellinger, Student Services Policy Associate, at jdellinger@sbctc.edu.

Sincerely,

A handwritten signature in black ink that reads "Joyce Hammer". The script is cursive and fluid.

Joyce Hammer, Ph.D.
Deputy Executive Director of Education

Total FTE Enrollments - All Funding Sources
Monitoring Report
For Academic Year 2024-25

District	Summer 23 Actual	Fall 23 Actual	Winter 24 Actual	Spring 24 Actual	2023-24 Annual	Summer 24 Actual	Fall 24 Actual	Winter 25 Actual	Spring 25 Actual	% Change*	2024-25 Annual	% of Prior Year
Bates	1,816	3,516	3,026	3,386	3,915	2,344	3,694	3,529	3,809	12%	4,458	114%
Bellevue	2,542	9,426	10,503	9,309	10,593	2,952	10,251	11,484	10,222	10%	11,637	110%
Bellingham	297	1,727	1,638	1,590	1,751	370	1,867	1,843	1,728	9%	1,936	111%
Big Bend	333	1,859	1,883	1,739	1,938	298	2,045	1,995	2,062	19%	2,133	110%
Cascadia	433	1,826	2,116	1,722	2,032	505	2,198	2,519	2,123	23%	2,448	120%
Centralia	577	2,084	1,966	1,936	2,187	599	2,086	2,073	1,956	1%	2,238	102%
Clark	1,912	5,999	5,708	5,518	6,379	2,071	6,301	6,211	5,934	8%	6,839	107%
Clover Park	1,978	3,057	2,810	2,982	3,609	2,560	3,734	4,122	4,482	50%	4,966	138%
Columbia Basin	1,484	5,686	5,684	5,343	6,066	2,004	6,315	6,129	5,793	8%	6,747	111%
Edmonds	1,900	5,159	5,805	5,541	6,135	2,187	5,714	6,372	5,879	6%	6,717	109%
Everett	1,624	5,301	8,411	5,591	6,976	1,718	5,645	9,038	5,949	6%	7,450	107%
Grays Harbor	432	1,622	1,523	1,445	1,674	399	1,635	1,595	1,569	9%	1,733	104%
Green River	2,346	7,339	7,173	7,075	7,978	2,818	7,810	7,787	7,829	11%	8,748	110%
Highline	2,219	5,693	5,805	5,384	6,367	2,509	6,219	6,308	6,180	15%	7,072	111%
Lake Washington	1,069	2,905	2,936	2,785	3,231	1,113	3,091	2,947	2,808	1%	3,319	103%
Lower Columbia	675	2,285	2,262	2,275	2,499	885	2,626	2,644	2,520	11%	2,892	116%
Olympic	1,507	4,532	4,279	4,101	4,806	1,663	5,148	4,821	4,674	14%	5,435	113%
Peninsula	355	1,603	1,674	1,687	1,773	642	1,979	1,943	1,930	14%	2,165	122%
Pierce	2,134	6,558	6,239	6,025	6,985	2,580	7,175	6,768	6,665	11%	7,729	111%
Renton	986	2,787	2,839	2,873	3,162	1,239	3,040	3,234	2,927	2%	3,480	110%
Seattle	4,548	12,482	11,681	11,646	13,452	4,928	13,069	12,675	12,033	3%	14,235	106%
Shoreline	1,660	3,709	3,626	3,448	4,148	1,804	3,791	3,730	3,652	6%	4,325	104%
Skagit Valley	804	3,423	3,473	3,150	3,617	862	3,558	3,574	3,837	22%	3,944	109%
South Puget Sound	956	3,820	3,900	4,030	4,235	1,215	4,313	4,433	4,457	11%	4,806	113%
Spokane	2,502	10,085	9,737	8,935	10,419	2,884	11,005	10,479	9,915	11%	11,428	110%
Tacoma	1,742	5,028	4,907	4,917	5,531	1,858	5,306	5,224	5,044	3%	5,810	105%
Walla Walla	1,249	3,039	3,068	2,946	3,434	1,334	3,093	2,975	2,922	-1%	3,441	100%
Wenatchee Valley	514	2,698	2,409	2,274	2,632	554	2,833	2,666	2,568	13%	2,874	109%
Whatcom	685	2,773	2,697	2,564	2,906	754	2,925	2,868	2,709	6%	3,085	106%
Yakima Valley	749	3,295	3,341	3,242	3,542	808	3,605	3,580	3,463	7%	3,819	108%
System Total	42,027	131,316	133,118	125,455	143,972	48,460	142,070	145,565	137,637	10%	157,911	110%

* Measures the percent change from the same quarter the prior year.

Source: SBCTC Data Warehouse, Stuclass table, Fund_Source_Enrollment = S, C, or U.

tdulany
7/11/2025

President's Day Fall Welcome Agenda

Time	Activity	Talking	Allowed
7:45 am	Name tags on tables with markers – Maria Fidget toys & candy – Robin		
8:00am – 8:45 am	Check-in & Breakfast – Cabinet (Social time) - Sign-in Table – Lisa and HR 4 Sign-in sheets by last name - T-Shirt hand out (2) Jessica/Fred - Photos – Marcine/Sarah/Theresa - Raffle (2) - Diana & Anna - Foundation Table – Rachel & Team - Kudos Table/ I heart WVC - Jessica (on table) - WVC Student Leaders Table – Iris - Book Table – Ellia & Cal - Meet the Author Table (bistro table)		
8:00 am – 8:45 am	Slideshow running in the background – PIO Team		
8:45 am	General Welcome and Welcome Board of Trustees	Faimous	3 min.
8:48 am	Land Acknowledgement	Cal	2 min
8:50 am – 9:20 am	Opening Activity – Vision Will set the tone for the day/year. What is important.	Robin	30 min
9:20 am – 9:30	Introduction of New Employees	Lisa Turner	10 min.
9:30 am – 9:40 am	Collaborative Oversight Forum Idea Box	Lisa Turner	10 min.
9:40 am – 9:42	Foundation	Rachel	3 min
9:42 am – 10:00 am	President Harrison - Rah-rah! Student Success. - Introduce Blue Stiley		
10:00 am – 12:00 pm	Guest Presenter: Blue Stiley - Keynote: 45 – 60 min talk - Q&A		2 hrs
12:00 pm	Lunch		
1:00 pm – 2:00 pm	Guest Presenter: Blue Stiley Break Out Sessions		1 hr
2:00 – 2:15 pm	Break		
2:15 pm	Committees – Tod will gather/prepare charge letters. Cecilia will bring table signs. Charge Letter Review/Discussion	Tod/Diana– 10 minutes, inviting all	

	○ Annual work plan ○ Set Schedule ● Elect Co-Chair	to participate in committee work	
3:15 pm	AHE Meeting		

Wenatchee Valley College
400.450 STUDENT SERVICES
BOARD POLICY STATEMENT

400.450 STUDENT EMPLOYMENT POLICY

Student employment shall be handled in accordance with institutional policies and applicable state guidelines and federal regulations, which includes the [Washington Student Achievement Council](#) for State Work-Study and Code of Federal Regulations, Title 34, Subtitle B, [Chapter VI, Part 675](#) for Federal Work-Study programs. Student work provided under work-study programs will not result in the displacement of employed workers or replace classified positions reduced due to lack of funds or lack of work.

Supersedes: 2.P.57

Moved from old manual and approved by the board of trustees: 10/10/00

Revised and approved by the president's cabinet: 4/15/03

Adopted by the board of trustees 6/4/03

Last reviewed: __02/28__/_2025_

Policy contact: Student Services

Related policies and procedures

1400.450 Student Employment Procedure

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

Board Meeting

June 11, 2025

Lucy Covington Government Center, Nespelem

MINUTES

ATTENDANCE

Trustees Present:

Paula Arno Martinez
Phylicia Hancock Lewis
Tamra Jackson

Also Present:

Cabinet Members
Colville Business Council Members
Tribal Members

ABSCENT

Wilma Cartagena (excused)
Steve Zimmerman (excused)

BOARD WORK SESSION – 10:00 am

OPENING PRAYER

WELCOME

LANGUAGE/COLLEGE IN THE CLASSROOM

College in the Classroom is now in its eighth year. Cal Goolsby shared that students take pride in their native language and commended them for their efforts in sharing and preserving it.

Tammy James expressed interest in further strengthening the program. The success of College in the Classroom is due in part to the inability to offer Running Start because of the mountain pass. She would like to see more high school students have the opportunity to earn both high school and college credits.

HIGH SCHOOL+ UPDATE

Calleigh LaFountain was introduced as the new instructor for the **High School+ program in Nespelem**. This program allows Adult Basic Education students to earn high school credits and graduate with a high school diploma. Since Instructor LaFountain's start in January, four students have graduated, and two more are close to completion.

Brief updates were also provided on the following programs:

- **Early Childhood Education**
- **Natural Resources**

POST TENURE REPORT

Kestrel Smith, American Indian Indigenous Studies Faculty, presented on her post tenure work.

UPDATES

- **Strategic Plan:** Tammy James reported on the integration of the tribal strategic plan into Wenatchee Valley College's plan. President Harrison emphasized the need for greater intentionality in this work.

- **Indian Education Summer Teaching Institute:** Trustees were informed that the Summer Teaching Institute is returning for the first time since 2016. Over 100 participants have registered. Jean Armstrong will deliver the opening session.
- **Native American Classic:** Tammy James expressed interest in continuing Coach Vargas' vision. Elders will participate by sharing tribal and Indigenous history with student-athletes.

ACTION/SECOND READ

2025-2026 ASWVC & ASWVCO S&A Budget

Members from the Wenatchee and Omak Student Government presented their role in developing the 2025–2026 ASWVC Budget.

Continued Spending Resolution

Due to uncertainty at both the state and federal levels, the 2025–2026 budget has not yet been finalized. Brett Riley reported that he will continue to monitor developments, noting that a limited budget is expected in the fall, with a major variable being the outcome of deliberations in the state senate. Mr. Riley also informed the Board that the college has an outstanding repayment of \$1.7 million resulting from an accounting error dating back to 2021.

Chair Paula Arno Martinez requested a detailed report on the 2021 error and asked that Fred Negahbat, Fiscal Budget Analyst and Internal Auditor, provide his assessment.

Fred Negahbat explained the issue resulted from double billing and a lack of reconciliations following the transition to ctcLink in 2021. CLA was contracted to perform the reconciliations and discovered the error. Mr. Negahbat emphasized that, had reconciliations occurred in 2021, the issue would have been identified at that time. However, resources were not available to complete the reconciliation following the transition to ctcLink.

At the request of the Board of Trustees, Mr. Negahbat presented two possible options for repaying the \$1.7 million overpayment:

1. **Reserve Funds** – Cover the repayment directly from reserves.
2. **General Fund** – Use general fund dollars, with the understanding that additional support may ultimately be required from reserves.

Mr. Negahbat recommends option two as he noted that the June payroll has not yet been distributed.

TRUSTEE COMMUNICATION

This year's ACCT Leadership Congress Conference will be in New Orleans. The annual ACCT Conferences are an important opportunity for trustees to participate in collaboration with colleagues across Washington State and to review key policy issues. All trustees have expressed interest in attending.

Board Chair Paula Arno Martinez currently serves as the President-Elect of Washington State's Association of College Trustees.

REGULAR BOARD MEETING

CALL TO ORDER: 3:31 P.M.

APPROVAL OF MINUTES

May 14, 2025, Regular Board Meeting Minutes

Trustee Phylicia Hancock Lewis moved that the minutes of the May 14, 2025, Regular Board Meeting be approved. The motion was seconded by Tamra Jackson and carried unanimously.

MOTION NO. 2398

STAFF REPORTS

Dr. Faimous Harrison, President

President Harrison stated that he will continue reviewing the financial audits. He expressed support for Mr. Negahbat's recommendation to use reserve funds to address the financial error, contingent upon receiving a detailed analysis.

Brett Riley, Vice President of Administrative Services

In addition to Mr. Riley's written report, she invited the trustees to attend the CTEI Groundbreaking ceremony.

Dr. Tod Treat, Vice President of Instruction

Dr. Treat did not add to his written report.

Dr. Diana Garza, Vice President of Student Affairs

Dr. Garza did not add to her written report.

Lisa Turner, Interim Executive Director of Human Resources

In addition to Ms. Turner's written report, she shared that \$31,000 of professional development funds were awarded thanks to the Wenatchee Foundation.

PUBLIC COMMENTS

No comments

ACTION: Action items were reviewed in detail during the board work session

2025 - 2026 ASWVC & ASWVCO Student & Activity Fee Budget

The 2025–2026 Student and Activity Budget was presented to the Board for a first reading during the May work session, where trustees had the opportunity to ask additional questions.

Trustee Tamra Jackson moved to approve the 2025-2026 ASWVC & ASWVCO Student & Activity Fee Budget. The motion was seconded by Trustee Hancock Lewis and carried unanimously.

MOTION NO. 2399

2025 – 2026 Student Tuition and Fees

The 2025-2026 25 Tuition and Fees set forward by the state were reviewed in detail during the board work session.

Trustee Tamra Jackson moved to approve the 2025 – 2026 Student Tuition and Fees. The motion was seconded by Trustee Hancock Lewis and carried unanimously.

MOTION NO. 2400

2025 – 2026 Tuition and Fee Waivers

The 2025-2026 25 Tuition and Fees Waivers were reviewed in detail during the board work session.

Trustee Tamra Jackson moved to approve the 2025 – 2026 Tuition and Fee Waivers. The motion was seconded by Trustee Hancock Lewis and carried unanimously.

MOTION NO. 2401

Continued Spending Resolution

With our 2024-25 approved budget expiring June 30, the college requests temporary spending authority from the board to allow essential college services to continue until the next regularly scheduled Board meeting in September.

The Board tabled the action item, deferring it to a special meeting.

ADJOURNMENT – 3:40

Secretary

Date

Chair

Date



District No. 15
Wenatchee, Washington

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

Regular Board Meeting

June 13 – 3:00 P.M.

WTI 2322A/Zoom

MINUTES

ATTENDANCE

Trustees Present (virtual):

Paula Arno Martinez
Steve Zimmerman, Vice Chair
Wilma Cartagena
Phylicia Hancock Lewis
Tamra Jackson

Also Present:

Cabinet Members

CALL TO ORDER: 3:00 P.M.

CONTINUED SPENDING RESOLUTION

Prior to approving the continued spending resolution, the Board discussed the 2021 accounting error. Trustees and the President had not been informed earlier, as the error was believed not to involve cash. Trustees expressed concern that they were not notified in 2024 when the error was discovered during the transition of Fiscal Directors.

President Harrison directed Brett Riley, VP of Administrative Services, to develop a plan for providing clear financial and budget information to the President and Trustees. He further emphasized that reconciliations must occur regularly and that corrective action steps be implemented moving forward.

The following options were presented as repayment options:

- Option 1 (recommended): Return the funds from operating cash after June 15, but prior to the end of the fiscal year.
- Option 2 – Pay the full amount from reserves and return the funds in September.

President Harrison scheduled a meeting with the State Board for June 30, 2025.

PUBLIC COMMENTS

No public comments

ACTION

Continued Spending Resolution

With the 2024-25 approved budget expiring June 30, there is a need for temporary spending authority to allow essential college services to continue until the next regularly scheduled Board meeting.

Wilma Cartagena moved to approve the Continued Spending Resolution. The motion was seconded by Paula Arno Martinez and carried unanimously.

Discussion:

- A budget will be available once final numbers are received from the State Board.
- A draft budget will be presented at the Board retreat.
- Without approval of the spending authority, no expenditures can occur after July 1, 2025.
- Bi-weekly meetings will be scheduled with Fred Negahbat, President Harrison, Ryan Lamb, and Maria Iñiguez.

MOTION NO. 2402

ADJOURNMENT – 3:38 P.M.

Secretary

Chair