



Current Resident Renewal Housing Application & Contract

The **CURRENT RESIDENT RENEWAL** application is for residents that **CURRENTLY** live in the Residence Hall that wish to continue their tenancy for all or part of the next school year.

Applicant Eligibility:

- Application approval is contingent upon enrollment in a **minimum of 10 credits per quarter** for the entire duration of the housing contract.
 - Residents must remain in good academic standing in order to keep housing eligibility.
- Registered sex offenders (levels I, II, or III) are not permitted to reside in the Residence Hall.

Applicant's Legal Name: _____
First Name
Middle Initial
Last Name(s)

Preferred Name (*if different from legal name*): _____

College ID #: _____ **Email address:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Cell Phone: _____ **Date of Birth:** _____ **Age:** _____

Gender Identity: Male Female Other *If Other, please specify:* _____

Please notify Residence Life if your gender identify is different from the gender of the *pod that you would feel most comfortable in. - * A pod consists of 3 dual-occupancy rooms, and a shared bathroom, shower, and laundry area. We do not offer co-ed pods and/or rooms.

Vehicle Information:

If you are bringing a vehicle provide the following information (***all vehicle information required**):

Year
Make
Model
Color
License Plate #

Are you the registered owner? Yes No ***If "No", provide the information below:**

Name of Registered Owner
Phone # of Registered Owner

- * Parking passes are REQUIRED for all parking lots surrounding the residence hall.**
- **Residents are permitted only 1 vehicle in the residence hall parking lots** (including the gravel lot).
 - Vehicles without a pass will be ticketed.
 - Residence hall parking passes are not valid for on-campus parking, or vice-versa.

Background Information:

What year(s) did you attend WVC? _____

What year(s) did you apply for and/or live in the WVC Residence Hall? _____

Are you an athlete? No Yes If "Yes", what team? _____

Conduct:

1. Have you been convicted of, or plead guilty/no contest to a crime other than a minor traffic violation? (a traffic violation which involves alcohol or drugs in NOT considered a minor violation)

No Yes * An affirmative answer will not automatically preclude eligibility for campus housing.

**** If "Yes", a complete description of the offense, and full details of the charges/sanctions is required to be submitted via email to: reslife@wvc.edu, include your name and ID#.**

2. Are you a registered sex offender? No Yes * Registered sex offenders, levels I, II, or III are not eligible for campus housing.

3. Have you ever received educational sanctions and/or been expelled from a school?
No Yes

*** If "Yes", you must email a complete description of your behavior, and what sanctions were imposed and/or if the behavior resulted in expulsion to: reslife@wvc.edu, include your name and ID#.**

Contract Period:

* The Housing Contract is for entire academic year (fall, winter, & spring quarters). Shorter contracts may be requested; however, preference is given to applicants seeking residency for the full duration of the contract period.

** To request a shorter contract **a Modified Contract Request explaining the reasons why must be emailed to reslife@wvc.edu**. If approved, acceptance is on a space-available basis.

*** Residents that leave prior to the end of their approved housing contract, thereby breaking their lease, will be charged an **Early Termination Fee of \$750**, forfeit any monies paid towards housing for the given quarter, and forfeit the \$200 damage deposit, per the Early Termination Fee policy.

I have read and understand the Contract Period, requirements for requesting a Modified Contract, and the Early Termination policy. _____
Initials

Tenancy Request:

1. Which quarter do you intend to move in? Fall Winter Spring

**Summer quarter is available but requires the Housing Contract Summer Extension Request.*

Residence Hall Quarter Dates for 2023-2024:

Quarter Begins: Fall - 9/18 Winter- 12/19 Spring - 3/23
Quarter Ends: Fall - 12/18 Winter- 3/22 Spring - 6/15

Early move-in may be requested for athletic practices or program orientations which require attendance prior to the start of classes but **MUST** be **PRE-ARRANGED** with Residence Life.

- *Early move-ins are assessed the daily rate of \$18.13. for the number of days prior to the quarter start date. Quarterly fees are applied and due in full by the first day of the housing quarter.*

1. Do you intend to stay for the **entire academic year?** (fall, winter, & spring quarters)

Yes No If "No", how many quarters are you requesting? _____

** If "No", the **Request for Modified Contract** must be emailed to reslife@wvc.edu, include your name and ID#.*

2. Do you plan to stay in the Residence Hall during winter and spring breaks?

Yes No

** There are no additional charges if "Yes". This question helps us to gauge occupancy for the purpose of planning maintenance projects at a time when they are least likely to be disruptive to residents.*

Applicant Photo:

Applicants must include a headshot of themselves. No hats, sunglasses, or face coverings permitted unless for religious reasons.

Online applicants: Upload a headshot of yourself.

Paper applicants: Email a headshot of yourself to: reslife@wvc.edu, include your full name and ID #.

Accommodations for Students with Disabilities:

Wenatchee Valley College is committed to meeting the needs of all students through accessible housing. Residents with a disability are encouraged to contact Residence Life office or email reslife@wvc.edu, to ensure that your specific needs are met prior to move-in.

Residents requesting accommodation in the form of an Emotional Support Animal must complete an intake appointment with the Student Access Department prior to the animal being allowed into the hall. For more information, contact sas@wvc.edu to make an appointment.

Residents with a trained Service Animal are encouraged to contact Residence Life prior to arrival to ensure that the housing assignment provided meets the needs of you and your animal.

Health Information:

Do you have any health concerns and/or physical impairments you want us to be aware of?

No Yes **If "Yes", please specify the information you would like for us to know:*

Why do we ask for an emergency contact, and when would they be called?

We ask for an emergency contact so that we can notify someone in the event of serious illness or injury (hospitalized), or if you were suffering with mental/emotional difficulties and were believed to be a threat to yourself and/or others.

Emergency Contact:

First & Last Name	Relationship to Applicant	Phone #
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Required Immunizations:

The Residence Hall does not allow for private living. It is an enclosed, community-living environment, where all spaces are shared.

When you submitted your housing application for the previous academic year, we collected information regarding required vaccines. We will contact you if updated information is needed.

- It is important to understand that living in the Residence Hall unvaccinated will likely pose a higher risk, particularly if medical conditions preclude vaccination. Please consider carefully if the Residence Hall is the best housing option prior to submitting the application and/or moving in.***

COVID-19 REQUIREMENTS:

***** ALL residents, regardless of vaccination status, are REQUIRED to bring and provide their own face masks in the event of a COVID outbreak and reimplementing of mandatory masking. All residents must bring a minimum of 3 washable face masks, OR 1 package of disposable face masks.***

Applicant Photo (Required):

Applicants must include a headshot of themselves. No hats, sunglasses, or face coverings permitted unless for religious reasons. The photo will not be distributed or displayed to any resident other than roommate/pod mates.

Email a headshot of yourself to: reslife@wvc.edu, include your full name and ID #.

Resident Pairing/Roommate Information:

Campus Connections at WVC:

1. Program/field of study? (AA Degree, Business, Nursing, etc.) _____
2. Groups/organization involvement? _____
3. Hobbies/interests? _____
4. Activities/experiences you would like to do/have? _____

5. Friend you would like to room with? _____

** Please email reslife@wvc.edu with any questions or concerns about living in the Residence Hall or roommate pairing.*

Room Preferences:

- 1. Preferred room temperature..... Cold Hot
- 2. Lights on or off when sleeping..... Off On
- 3. Prefer to go out or stay in..... Out In
- 4. Prefer to wake up early or stay up late..... Early Late
- 5. Prefer 'Neat & Tidy', or okay with clutter..... Tidy Clutter
- 6. Prefer to study in silence or with background noise..... Silence Noise

- Roommate requests are honored whenever possible.
- Resident Pairing and Room Preferences information is taken into consideration when placing residents whenever possible.
- Rooms, and roommate assignments are made by Residence Life one week prior to the established quarterly move-in dates.
- **Room number, key cards, and roommate name are not provided prior to check-in.**

I attest that all answers pertaining to each section and question on this housing application are true and accurate. I understand that WVC reserves the right to request documentation of any and all verifiable information. I further understand that providing false information on this application may be grounds for denial/termination of this housing application.

Applicant Signature

Date

Applications are complete only if:

1. Submitted via one of the following methods:
 - **Online** with all supporting documentation emailed to reslife@wvc.edu. - ***PREFERRED**
 - **Attach or Print and Scan & email to:** reslife@wvc.edu
 - Must be submitted as **one document** with all supporting documentation.
 - **Drop off In-person:** Van Tassell, rm. 5002
 - **Mail to:** WVC Residence Life, 1300 5th St., Wenatchee, WA 98801
2. **\$450 application fee and deposit** has been received by the WVC Cashier
 - Payment may be made by any of the following methods:
 - Call: 509-682-6500
 - In-person: Wenatchi Hall, Student Services
 - Mail check/money order to: WVC Cashier, 1300 5th St. Wenatchee, WA 98801
 - **Financial aid cannot be used to pay the application fee and/or deposit.**
 - **DO NOT send check/money order to the Residence Life office.**

Application Processing Timeline:

Processing time is **1 – 3 weeks** from receipt of the application AND the application fee and deposit.

** If payment of the application fee and deposit cannot be verified, the application is placed on a waiting list in “Pending” status. Pending applications are not guaranteed placement.*

Application status will be sent to the email address provided by the applicant. Applicants may not schedule their arrival until confirmation of application approval has been received.

- Check-ins **MUST BE** scheduled a minimum of 1 week in advance. Unscheduled arrivals are not permitted and will result in being turned away and required to schedule for a later date.

I have read and understand the Application Processing Timeline. _____

Initials

Quarterly Housing Fees:

- Residence Hall housing fees are paid quarterly (approximately every 3 months).
 - Fees are: **\$1650 Housing fee**
\$60 Technology Fee
\$10 (Quarterly), or \$25 (Annual) Res Hall Parking Pass (if applicable).
- Fees are **REQUIRED to be paid in full, or by the establishment of a payment plan no later than the first day of the Residence Hall Quarter Date** (see Move-in Dates – see page 2)
 - Housing Payment Plan is available – Quarterly amount split into 3 equal payments.
 - **Unpaid balances lacking a payment plan are considered non-payment and therefore grounds for eviction.**
- Residents planning to utilize financial aid are responsible for confirming eligibility and verifying sufficient award amount. *Residence Life is not automatically informed of your status.*

I have read and understand the Quarterly Housing fee requirements. _____

Initials

**** If changing circumstances prevent you from moving in, WVC will refund both the \$200 admin fee, and the \$200 deposit as long as cancellation is done prior to check-in.**

Residence Life Housing Contract

GENERAL: This contract is a legal and binding agreement between the applicant, Wenatchee Valley College (WVC), and the WVC Residence Life office. It is understood that residency in the Residence Hall is merely incidental to the provisions of educational services, and as such is not subject to provisions of Chapter 59, 18 RCP Washington State Resident Landlord Tenant Act.

Submission of this agreement DOES NOT guarantee placement into the Residence Hall. WVC retains expressed authority to accept or deny this contract. Housing contracts for students whose conduct is not conducive to a group living and learning environment may be denied approval, or continued residency in the Residence Hall.

CONTRACTS THAT ARE CANCELLED IN WRITING 30 DAYS OR MORE PRIOR TO TAKING RESIDENCY, ARE ELIGIBLE FOR RETURN OF THE FULL DEPOSIT. NO REFUNDS WILL BE GIVEN AFTER RESIDENCY HAS BEEN ESTABLISHED.

CONTRACT PERIOD: When signed by the resident, this housing contract is valid only for the academic year in which it is approved (fall – spring), or the remaining portion of the year if moving in mid-year. Summer residency requires the *Housing Contract Summer Extension Request*.

Regardless of the date/quarter of move-in, contracts expire the day following the last day of the **spring quarter** for the academic year noted on the application. All residents must move out or reapply to continue residing /return to the Residence Hall.

Applicants that do not intend on residing in the Residence Hall for the full academic year must indicate so on the housing application **AND** include a *Request for Modified Contract*, detailing the reasons a shorter contract is requested. Priority is given to applicants planning to reside in the Residence Hall for the entire school year. Modified contracts for tenancy less than the full academic year are considered on a case-by-case basis.

TERMINATION OF CONTRACT: Failure to uphold the terms of the Housing Contract for any reason may result in the assessment of the full quarterly housing fees and/or forfeiture of any monies paid for a given quarter, loss of the damage deposit, and a \$750 Early Termination Fee.

** An Early Termination Fee Appeal may be submitted for extenuating circumstances for which withdrawal from college is required.*

I have read, understand, and agree to the responsibilities of the Contract Period and the Termination of Contract. _____

Initials

STATEMENT OF FINANCIAL INTENT & AGREEMENT: It is understood that assuming residency in the WVC Residence Hall constitutes acceptance of financial responsibility for any and all fees incurred throughout the duration of tenancy and completion of the housing contract, including but not limited to quarterly housing fees, parking fees, and conduct fees.

Furthermore, it is understood that housing fees continue to incur until such time as a check-out appointment has been conducted, and the keys have been surrendered to Residence Life staff.

Quarterly Payments: It is understood that full payment, or the establishment of a Housing Payment Plan is required by the first day of each housing quarter.

Delinquent Accounts: It is understood that an account that is delinquent for more than fifteen (15) days, is grounds for contract termination, and immediate eviction from the Residence Hall. Additionally, a delinquent account may be turned over to collections. Collection fees will be assessed according to collection agency rates and will be the responsibility of the individual named on the housing application and contract.

SECURITY/DAMAGE DEPOSIT: A security/damage deposit of \$200 is required upon submission of the Housing Application. Upon completion of the housing contract, provided all requirements have been fulfilled, and payment of all fees, including but not limited to quarterly housing and technology fees, late fees, damages, lost keys, etc. are assessed, the \$200 security/damage deposit will be refunded within 60 days.

Damage assessment/charges will not be applied as they occur, but instead will be due immediately upon vacating the Residence Hall.

I have read, understand, and agree to the financial obligations and the terms of the Security/Damage Deposit. _____

Initials

USE OF FACILITIES: Residents must maintain enrollment in a minimum of 10 credits per quarter for the duration of residency. If, on or after the first day of classes, a resident is no longer enrolled or is evicted from the Residence Hall, the student agrees to vacate the facility within 24 hours or the time specified by Residence Life staff, unless permission to remain is granted by the Residence Life Office.

HOUSING REGULATIONS: Regulations governing all residents include the Residence Life Housing Contract, WVC Residence Hall Handbook, WVC Student Code of Conduct, and the WVC Student Rights and Responsibilities. All aforementioned are incorporated by reference and are made available for review and inspection at: www.wvc.edu/housing, or subsequent enactment of Washington State law or written notices applicable to the operation and administration of the Residence Hall.

The resident expressly agrees that the college may terminate the Housing Contract and take possession of the room at any time for violation of said contract, college rules and regulations, or for documented health reasons. A resident whose conduct warrants the issuing of a written incident report will have his/her status as a resident in the Residence Hall reviewed by the Residence Life Office. *Disruptive behavior, community standards violations, or financial delinquencies may be grounds for eviction or fines.*

I have read, understand, and agree to the Use of Facilities and the Housing Regulations. _____

Initials

COVID-19 AGREEMENT: Applicants who are unable or unwilling to agree to the COVID-19 Agreement are ineligible for housing in the WVC Residence Hall.

The applicant understands and recognizes that living in a shared-living environment such as the Residence Hall carries an extra obligation to protect themselves and the community.

Furthermore, the applicant understands that regardless of vaccination status, living in a community-living environment is considered high-risk. **Residents with pre-existing conditions that may place them at a higher risk of contracting COVID-19, should consider whether the Residence Hall is the best fit for them.**

As such, applicants agree that should their application for housing be accepted, they will:

- Not engage in any behavior that may increase the risk of exposure, whether on or off campus.

- **Immediately report any suspected exposure, or confirmed contraction** of COVID-19, to the Residence Life Manager or Associate Dean of Campus Life, Equity, and Inclusion.
- Temporarily leave the Residence Hall and isolate at alternative housing for the duration of the isolation period.
 - Residents that do not have alternative housing options must cooperate with Residence Life to expediate isolation efforts.
- Practice good hygiene, including, but not limited to: hand-washing, utilize provided hand sanitizer, wearing a face mask if/when circumstances require it.
- Adhere to this agreement, with the understanding that WVC maintains the right to remove any persons from the Residence Hall if their behavior is deemed flagrant, or willfully in violation of this agreement, which may also constitute a violation of the Student Code of Conduct and may carry additional sanctions.

I have read, understand, and agree to the COVID-19 Agreement. _____

Initials

ALCOHOL DRUG, AND TOBACCO POLICY & AGREEMENT: Residents expressly agree that the possession, use, or consumption of alcoholic beverages or, being under the influence of alcoholic beverages, marijuana, or illegal drugs as defined by RCW 69.50, the Uniform Controlled Substances Act, is prohibited in the WVC Residence Hall and the adjoining grounds. Additionally, residents agree that all forms of tobacco and tobacco products, including vaporized forms, shall not be used in any part of the Residence Hall. Furthermore, residents understand that violation of the Alcohol, Drug, and Tobacco Policy may result in immediate removal from the Residence Hall.

1. I understand that all federal, state, local, college, and community laws, rules, and standards regarding the possession, use, consumption, or influence of alcoholic beverages, illegal drugs, and weapon possession apply to me while residing in the WVC Residence Hall. Furthermore, I agree to follow and obey all laws, rules, and community standards regarding alcohol, illegal drugs, and weapons.
2. I understand that the WVC Residence Hall is substance free, regardless of the legal age to consume or purchase. I will not possess, use, be under the influence of, sell, share, or otherwise distribute alcohol or illegal/controlled substances in or around the WVC Residence Hall. This standard applies to alcohol, drugs, controlled substances, and/or related paraphernalia.
3. I agree that I will not host any guest, either in my assigned room or within the Residence Hall or surrounding property, who possess, is under the influence of, sells, or distributes alcohol or illegal drugs or controlled substances.
4. I understand that violation of the Alcohol, Drug, and Tobacco policies will result in college disciplinary action under the WVC Student Code of Conduct, Student Rights and Responsibilities, Housing Contract, and Residence Life Housing Handbook.
5. I understand that in addition to college sanctions, violations of the Alcohol, Drug, and Tobacco policies are grounds for immediate removal from the WVC residence hall, which carries additional fines.

I have read, understand, and agree to all statements regarding alcohol, drugs, and tobacco. _____

Initials

WEAPONS AGREEMENT:

I understand that weapons of any kind are not permitted in the WVC Residence Hall, regardless of licensing or permit status. Weapons such as firearms (including but not limited to BB and pellet), blades over 4", and personal defenses sprays larger than those intended to attach to a keychain.

I have read, understand, and agree to the Weapons Agreement. _____
Initials

ROOM ENTRY AGREEMENT:

I agree that authorized WVC personnel maintain the right to enter any room for the purpose of inspection, repairs, or other official business. Additionally, said personnel may enter any room for reasons of health and safety, and when there is reason to believe that established rules, policies, and community standards are being violated, even in the absence of the occupant.

I have read, understand, and agree to the Room Entry Agreement. _____
Initials

CONDUCT AGREEMENT:

I understand that any form of discrimination, hazing, bullying, disregard for, or violation of Residence Hall and/or WVC policy, or instruction by Residence Life staff may result in fines or termination of contract and removal from the Residence Hall.

I have read, understand, and agree to the Conduct Agreement. _____
Initials

I certify that I have read the WVC Residence Life Housing Contract in its entirety and agree to abide by this contract and the rules and regulations of the WVC Residence Hall as outlined in the Residence Hall Handbook for the duration of my tenancy.

Applicant Signature _____
Date

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.
- To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu.