



Running Start Handbook



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Overview of Running Start

The Running Start program allows high school juniors and seniors the opportunity to enroll in high school and Wenatchee Valley College at the same time, earning credits that apply to both institutions. Homeschool and Private school students can join Running Start by registering with a public school district and can earn a high school diploma from WVC by completing an Associates degree.

Most Running Start students enroll in two or three college classes while still attending high school. Some students choose to take all their classes at the college. In either case, the credits earned can meet both high school and college requirements; the term for this is “dual enrollment.” The high school district pays for the college tuition with a basic education allotment from the state. The Running Start student pays all other consumable expenses, such as books, course fees, parking, etc.

The high school and the college work together to establish what college courses meet high school requirements. However, the high school district, not the college, establishes high school graduation requirements. It is important that students know exactly what high school requirements will be met, if any, before enrolling in a college class. One 5-credit course in college earns 1.0 high school credit, whether it satisfies a requirement or not.

College credits earned through Running Start are transferable to public in-state colleges, according to the guidelines of each specific institution. Course transfer to out-of-state colleges cannot be guaranteed, but to date there have been very few problems. Students should contact these colleges for their policies.

Information session nights are held at both college campuses every April. These sessions are directed towards tenth and eleventh grade students and provide an excellent opportunity to ask questions. Parents cannot sit in for the student but are encouraged attend with their student.

Students should give careful consideration to the appropriateness of this program before electing to participate. Running Start is the beginning of a student’s college career, and they will be treated like a “regular” college student. Not everyone is ready for this program. Interested students should consult with their high school counselor, college officials, family, and other informed individuals before deciding. Maturity and the willingness to accept responsibility are essential for success.

It is important to know that the college record, as well as the high school transcript, will be required when the student applies for admission to any other school. The GPA earned at WVC can impact future financial aid when a student transfers.

Running Start classes place an increased demand on students, so students and their parents should monitor the class load. A rule of thumb is that Running Start students should decrease their high school load by one-third for each college class taken.

General College Information

Level of Responsibility

Since Running Start students are college students, they must act responsibly, meet course deadlines, prepare for class, ask questions, and conduct themselves as adults during class. This means that cell phones should be turned off and put away at the beginning of every class. Chatting with friends during class time is

inappropriate. Students who are having problems or need help must speak with the instructor or other college employees, outside of class. Instructors' welcome questions, and students must develop the habit of asking them.

Class Attendance

Although instructors may not take attendance, students should plan to attend class every day. As college students, those in Running Start are expected to be prepared for class and meet all deadlines. Some classes may include attendance and participation as part of the grade, and the instructors may not accept late work. Students who must miss class should contact instructors in advance, arrange to submit work on time, and ask about assignments. Instructors will NOT repeat any missed instructions, so students will need to ask their classmates for information. Students should plan to attend class on the first day. Instructors may drop absent students from the roster, and if the class is full, these students may not get back into the class.

Class Pace

The speed at which classes are taught in college is much faster than in high school. For instance, a high school class taught for 9 months at the high school is taught in 10 weeks at WVC. Faculty simply do not have time during class to review lessons for students who missed class or do not understand assignments. All instructors have office hours to meet with students outside of class time. We suggest meeting with them if you are struggling.

Homework

Colleges estimate that for every hour in class, students will average 2 hours of homework outside of class. Some classes may require even more. Homework may include a range of activities, such as reading, writing, researching, studying, and/or working on group projects. Classes do NOT provide classroom time to complete homework assignments, so students must plan their schedule accordingly. Students who need extra help should consult with their instructors and use the tutor center's as much as necessary for success.

Class Participation

In college, participating in class discussions is expected. Classmates may range in age from 16 to 80 and include a range of opinions and materials. Showing respect for others by listening and responding thoughtfully is an integral part of the college experience.

Costs

Running Start students must pay for fees and textbooks. Students who meet free and reduced lunch requirements and provide documentation from their school may have some of their fees reduced and receive assistance with textbooks. They may also take additional course credits at no extra cost. All other students will be required to pay if they exceed their credit allotment.

Access to Student Records

All student educational records are maintained according to the Family Educational Rights and Privacy Act of 1974 (FERPA), which governs how student information may be disclosed. Only name, dates of enrollment, and degrees earned can be released without student authorization.

This means that we are not allowed to give information regarding a student's attendance or progress to parents without the student's written permission. In addition, faculty will not discuss the students' progress without written permission. If a student agrees to share their information with a parent or guardian, the student may obtain the required release form from the Running Start Office and have it filed in our student database. The college may provide academic information to high school counselors or administrators if necessary.

Grade Reports

Grades earned at WVC will not be mailed. Students may access them at the end of each quarter by logging into their student portal and clicking on Academics. To verify how a student is performing in a class before the end of the quarter, the student can speak with instructors directly or view them on Canvas.

Academic Records

Running Start students who successfully complete WVC classes have the possibility of earning both high school and college credit. At the end of each quarter, WVC sends copies of Running Start students' college transcripts to their high school. These grades will then be added to the students' permanent high school transcripts.

College Calendar

College and high school calendars are different. WVC is on the quarter system, and most high schools follow the semester system. Spring breaks usually take place during different weeks, and students who miss the first week of spring quarter are likely to be dropped from their classes. Students may need to remind their parents not to schedule family vacations when college classes are held.

Student Life

Clubs, speakers, student government, and other extracurricular activities are available at WVC for Running Start students, including athletics, music, multicultural, faith-based, and science clubs. Students are encouraged to take advantage of the opportunities! Campus Life at 509.682.6860 in Wenatchee or 509.422.7810 in Omak can answer specific questions.

Running Start Expectations

As regular college students, those enrolled in Running Start must meet all the classroom and school performance standards. The difference from high school is that the student, **not the parent**, must deal with issues relating to college. Full-time enrollment in college is different from high school, and combined enrollment of a Running Start student should be carefully scheduled to make the student's experience successful. Three 5- credit classes per quarter, or 15 credits total, are considered full-time enrollment in college. Because college classes move much more quickly than high school, they require more out-of-class preparation. For instance, a college class generally covers in 50 days (a quarter) the same material that a high school class covers in 180 days (a school year). This leaves little time for classroom review. Students who are absent from class for any reason must make up whatever they miss.

Attending college full time is like working full time. For 3 classes, the time commitment may reach over 40 hours a week. The instructor covers the material rapidly and expects students to be prepared and participate in class. If you are planning on working part time, make sure your work schedule revolves around you educational schedule and not the other way around.

College grading policies might be quite different from those of high school and vary among instructors. Students should work closely with the instructor to eliminate any surprises in the grade at the end of the quarter. Students who have problems are expected to seek out the instructor first; instructors are available during office hours to answer students' questions and address their concerns.

The quarterly grade report is part of a permanent college transcript. When applying to another college, the student should request that an official Wenatchee Valley College transcript be sent to that college. No information, including grades, will be released without the written permission of the student.

Qualifying for the Program

Interested students should begin the Running Start process during the spring semester for entry in any quarter of the following school year. There is a significant difference between the students who follow the process and those who do not. The chances of success are greatly diminished for those who enter the program in the middle of the year without proper preparation.

Students planning to participate in Running Start must submit **one** qualifying document. We currently accept:

- Highschool transcript with a cumulative GPA of 2.5 or higher
- Smarter Balanced Assessment Consortium (ELA) score of 3 or higher.
- ACT English score of 20 or higher
- ACT Reading score of 21 or higher
- PSAT/SAT score of 500 or higher
- Advanced Placement English score of 4 or 5 (students will receive English 101 credit).

Students will need to email or stop by the Running Start Office with a copy of one of the qualifying scores listed above.

After Acceptance

After a student qualifies for Running Start, the Running Start staff will provide the following:

- An email with the next steps as a Running Start student
- Running Start Enrollment Verification Form
- WVC Application Instructions

Students must register for classes at their designated time using the computerized system. All Running Start students should sign up for a New Student Advising session.

All students who take classes at WVC are subject to the disciplinary guidelines of the college. Students should become familiar with college courses and policies/procedures.

Running Start students are encouraged to buy their books and any other supplies two weeks before classes begin. Students must pay all expenses for consumable supplies. Students with outstanding financial obligations, such as unpaid fees, and parking tickets, will be flagged, and they will be unable to access their grades or register for the following quarter.

Reapplying for Admission

If students take time off from college (other than summer quarter), they will need to reapply for admission before they can meet with their advisor and register for classes. We encourage them to connect with the registration office or their Running Start advisor.

Registration

After applying for admission and receiving acceptance, students self-register for college classes every quarter. To remain in the Running Start Program each quarter, students should follow the steps below:

1. Complete the Enrollment Verification Form

Students must complete an Enrollment Verification Form each quarter, have it signed by the high school counselor and a parent/legal guardian, and have it turned in before registration opens. Until students turn in the signed Enrollment Verification Form, they will be charged full tuition for courses. The signed form verifies that the students are correctly enrolled in a public school and their course distribution between the high school and college. If students exceed their full-time status between the high school and college (1.4 FTE) they are responsible for the remaining tuition that is due.

2. When selecting courses, students should consider:

- High school graduation requirements
- College admission requirements
- Associate degree requirements
- College major requirements
- Personal schedule (including travel and study time).

The WVC course schedule is available online at www.wvc.edu. Classes needed for high school graduation should be scheduled for fall or winter quarter of the senior year. Some high schools will not allow students to participate in high school commencement ceremonies if classes needed for graduation are taken in spring quarter, as spring quarter ends after most high school graduation dates.

3. Meet with a Running Start Advisor

Students need to schedule an appointment to complete advising and/or a two-year plan. This would also be an appropriate time to discuss any concerns about academic progress or ask about courses that will help meet long-term academic goals. Running Start students will have their registration block removed each quarter after they have submitted an EV form and attended advising.

4. Register for classes

After meeting with a Running Start adviser, students can register for their classes online, either at home or at one of the student computers on campus.

5. Pay consumable fees

At the Cashier's Office, the student should first identify as a Running Start student. If any classes have fees associated with them, the cashier will ask the students to pay for any that are their responsibility. Students can also call the Cashier's Office at 509.682.6500 or pay their fees on ctcLink under Financials. This last step finalizes the registration process. Students with outstanding fees will be flagged in the system, which will prevent future registration or retrieval of transcripts.

Credit Load

How many credits should a student take? This is a personal choice. As students plan a schedule that is comfortable for them, they should keep these factors in mind:

1. Will the student be working? Recommended work/school loads:

~ Part-time work up to 20 hours per week / 12-15 credits

~ Part-time work 30 hours per week / 9 credits

~ Full-time work of 40 hours per week / 6 credits

2. Will the student be involved in many other activities?

3. How demanding are family responsibilities or other obligations at high school and at WVC?

Note: Running Start pays tuition for up to 21 credits. The average full-time student takes 15 credits a quarter (approximately 3 classes). At least 90 credits are required for most degrees and programs.

Selecting Courses

Students must always make sure that their WVC courses meet their high school graduation requirements by keeping in close contact with their high school counselor. Every quarter, the student will be required to have a form signed by the high school counselor with high school equivalencies. Students must understand their high school graduation requirements, their academic performance, and the transferability of courses. Many high schools require that graduation requirements be completed by the winter quarter of a student's senior year. Other considerations:

- Some students report that taking math and english the same quarter can be overwhelming.
- Students need a backup plan. What will the student take if the first choice for a class is full? What if the student does not like the class?
- Another important consideration is the student's level of responsibility and commitment. Students should be realistic about how much time they must spend in class, complete homework, and meet family commitments and work responsibilities. Students should never set themselves up for failure.
- As students look for classes to fulfill requirements, they should keep their eyes open for classes that inspire interest and may relate to a potential career. Students will do better and find the class easier if the subject is something they are interested in.
- Students should explore new subjects. The AAS degree requires that students take a broad range of classes to expand their knowledge base

Students need to speak with their adviser about career interests and what will or might relate to them.

If Classes are Full

1. If a class is already filled, students can get on the waitlist, or
2. check for openings after the nonpayment and unmet prerequisite drop-date (after grades are posted), or

3. obtain an overload signature from the instructor after the second day of class. If the class has a prerequisite, students should provide documentation for the instructor that they have met any such requirements.

Dropping a Class

If students decide that they no longer can or want to be enrolled in a specific class, they must officially withdraw via their ctcLink account. Before withdrawing, students are encouraged to talk to the instructor about their concerns. They should also talk with parents, their high school counselor, and Running Start adviser. If the class is required for graduation, the student will need to plan for an alternative course.

If a student withdraws within the first 10 days of the quarter, the class will not appear on the transcript. If students withdraw from weeks 3 through 6, they may drop the class, but the "W" will appear on the transcript. This does not affect the GPA. After 30 days of instruction, a student CANNOT drop a class, so meeting the drop deadline is extremely important. If a student stops attending a class, they MUST officially withdraw from the course. Failure to do so generally results in an F. Too many withdrawals may affect acceptance at some universities and financial aid opportunities.

Grading System

Students at WVC will not receive a copy of their grades in the mail. To access grades, students can log into ctcLink and select Unofficial Transcript. Grades are available about one week after finals.

WVC uses the following scale:

A: 4.0 A-: 3.7

B+: 3.3 B: 3.0 B-: 2.7

C+: 2.3 C: 2.0 C-: 1.7

D+: 1.3 D: 1.0

F: 0.0

The GPA is calculated by dividing the total number of grade points earned by the total number of credit hours completed. Here's an example: Class #1 = 5 credits. Grade is an A (value of 4.0). Grade points = $5 \times 4 = 20$. Class #2 = 4 credits. Grade is a B (value of 3.0). Grade points = $4 \times 3 = 12$. Class #3 = 5 credits. Grade is a C (value of 2.0). Grade points = $5 \times 2 = 10$. This results in a total of 14 credits and 42 grade points. The GPA would be 42 grade points / 14 credits, which equals a 3.0.

Students must remember that their grades follow them. A college transcript is an important part of an individual's educational history, and colleges and graduate schools will require transcripts from every college that a student has attended when applying for admission. Some jobs may also require a transcript. Running Start students must take all classes for a letter grade; they may not audit a class nor take a class as a pass/fail.

Academic Standards

Running Start students are expected to maintain a minimum 2.0 GPA each quarter. If their cumulative GPA falls below 2.0, they will be placed on academic warning. If the GPA is below 2.0 for 3 consecutive quarters,

the student will be suspended. Before returning, the suspended students must submit a completed Petition for Readmission form and complete a readmission interview with a WVC counselor.

NOTE: Being on academic warning, probation, or suspension may affect a student's financial aid if they continue as a "regular student" after high school graduation.

- Cumulative GPA falls below 2.0 = Academic Warning
- On Academic Warning status and quarterly GPA falls below 2.0 = Academic Probation WVC
- On Academic Probation status and quarterly GPA falls below 2.0 = Academic Suspension

Retaking a Class

Students are encouraged (and may be required) to retake a class if they earn a low grade. The original grade will always be on the transcript. However, only the new grade will be counted in the GPA (even if it is lower than the original grade). Always check with your high school counselor regarding retakes.

Class Modalities

WVC offers a variety of instruction modes for classes. Students need to know the difference between Online, In-Person, or Hybrid courses.

ONLINE: Classes are WVC Online classes and are taught by local instructors.

- *Online Asynchronous/Scheduled with In Person:* Primarily taught online but sections of the course will require students to come in and meet with professor.
- *Online Asynchronous:* Class is fully online; no scheduled days/times that students need to login for lecture. Recordings of lectures and assignments will be provided to students via Canvas weekly.
- *Online Scheduled:* Class is taught online with a scheduled lecture time. Students will join remotely via Zoom or Microsoft Teams.

IN PERSON: Classes are held on the college campus in person with other students physically attending with live instruction.

- *In Person (Web Enhanced):* course utilizes online resources in the classroom

HYBRID: Classes may involve a few class meetings throughout the quarter, but typically consist of watching a set of videos, reading the text, and completing assignments. If a student is interested in taking a course, they must look at the footnotes in the line schedule.

As a first time Running Start student, students are HIGHLY encouraged to spend their first quarter on campus before enrolling in an online course. Please seek your Running Start Adviser for more information to see if online is a good option for you.

Transferring Running Start Credits

Most colleges, both public and private, will accept college-level academic Running Start credits for transfer credit. For out-of-state colleges or private colleges and universities, students can check with the school.

To transfer their credits, students must request an official transcript. An official transcript is a copy of your permanent academic record. It is signed by the registrar and has the college seal placed over the signature.

You can request a transcript electronically via Parchment. This allows you to send a paper copy of your transcript or an electronic copy via secure email. The electronic copy of your transcript is considered official and is encrypted for security. Each transcript is \$10, followed with an additional \$2.50 service fee. Other delivery options are available online as well. If you have any questions about this transcript service, call (509) 682-6806 or email transcripts@wvc.edu. Once you go to the Parchment website, you will create an account with Parchment, and you will be able to see when we send your transcript, and when the recipient views the transcript.

Students may access their unofficial transcript through their ctcLink account under the 'Academics' section.

Low Income Students

Effective fall quarter 2009, Running Start students attending community and technical colleges must pay mandatory college and/or student-voted fees as established by the community and technical college. However, colleges must waive mandatory college and/or student voted fees for eligible low-income Running Start students. (Established by the Washington State Legislature: RCW 28A.600.310 as amended by Chapter 450, Laws of 2009, ESHB 2119.) This waiver also allows students to take up to 24 credits tuition free.

A Running Start student shall be considered low-income and eligible for a fee waiver upon proof that the student is currently qualified to receive free or reduced-price meals through the National School Lunch Program/School Breakfast Program administered by the K-12 public school district. To qualify, students who are currently eligible or anytime in the past five school years must have their high school counselor mark 'yes' on the FRPL Status section of the Enrollment Verification form.

Students' ineligible for the waiver **MUST** pay mandatory fees. Contact the Running Start Office for more information.

Five Keys to College Success

SHOW UP AND PAY ATTENTION

Some instructors do not take attendance, but attending class is extremely important. The information that students miss will affect the success of a student's learning process. Teachers do not repeat lectures or lessons for absent students.

BE ON TIME

Showing up on time for classes and appointments shows respect for the instructor and helps make a good impression.

KEEP THE SYLLABUS. CONSULT IT OFTEN

The syllabus is the student's connection with the instructor. It includes instructor contact information, required course texts, class objectives, assignment deadlines, and grade information.

BE PREPARED FOR THE CLASS

Students should have the necessary supplies and textbooks for the class. They must be prepared to ask questions and engage in class discussions.

TAKE NOTES

Students who need extra help learning to take good notes can ask their instructors or visit the Write Lab in Mish ee Twie. Students might try experimenting with Cornell notes, which help a student to organize and summarize lectures.

The page consists of three main parts: the "note taking area," where the student records the ideas expressed or demonstrated in a lecture or presentation; the "cue column," which includes main topics, key terminology, or questions (i.e., concepts to help with review); and the summary section at the bottom, which includes a concise restatement of the main ideas on the page.

Students should pay attention to the instructors. They will emphasize important points, often in one of the following ways:

- Material written on the blackboard.
- Repetition
- Emphasis (based on tone and amount of time)
- Word signals (e.g., "There are two points of view on . . . " " In conclusion . . . ")
- Summaries at the end of class.
- Reviews at the beginning of class.

Dartmouth offers students this additional advice:

- Make your notes brief: Never use a sentence where you can use a phrase. Never use a phrase where you can use a word. Put most notes in your own words. However, the following should be noted exactly: formulas, definitions, specific facts.
- Don't take notes just to be taking notes! Take notes that will help when you review them later.
- Use an outline form and/or a numbering system. Indention helps you distinguish major from minor points. Leave white space to add information later
- Date your notes. Number the pages.
- Don't keep notes on oddly shaped pieces of paper. Keep notes in order and in one place.
- Review your notes regularly.

Frequently Asked Questions

1. *Can I take online courses?* We do not recommend online courses during a student's first quarter. Once a Running Start student has established academic success at the college level and meets any course prerequisites, online courses may be an excellent option.
2. *Do grades automatically get transferred to the high school?* When a student takes courses paid for by Running Start, WVC Registration will send the grades to the high school for inclusion on the high school transcript. If a student pays for any courses, the student will have to submit those classes to the high school. This means that the student will request a formal transcript from WVC be sent to the high school registrar.
3. *How are grades sent to the four-year colleges when I apply?* Students need to request formal transcripts from WVC Registration and provide a proper mailing address on the form.
4. *I'm going on vacation with my family. Is it OK to miss a week of class?* No. Making up a full week's worth of assignments can be nearly impossible and may jeopardize a student's success.
5. *Can Running Start students participate in sports?* Running Start students may participate in their high school sports teams, but they are ineligible for intercollegiate teams. However, they may join college intramurals, clubs, and organizations.
6. *Do students have to pay for books and supplies?* Running Start students must purchase their own books, which can be quite expensive. However, WVC does have a book fund to assist students who qualify for free or reduced lunches at their high school and provide documentation of their status. Funds are limited, so students should plan to apply early.
7. *May colleges charge fees to Running Start students?* Yes. Beginning in the fall of 2009, Running Start students must pay mandatory fees, which will be prorated based on credit load. Students who qualify for free or reduced lunches may receive a fee waiver for nonconsumable items.
8. *Can parents access their students' grades?* Running Start students have the rights and responsibilities of any college student, and all student educational records are maintained according to FERPA. Only a student's name, dates of enrollment, and degrees earned can be released without a student's permission. Students may sign a release form giving parents' permission to access grade information.
9. *How many quarters can a student enroll in Running Start?* All qualified students may enroll for a maximum of three quarters (fall, winter, and spring) during their junior and senior years, for a total of six quarters. Under special circumstances, previous Running Start students may enroll as a second-year senior. The Running Start office has more details on this option.
10. *What happens if I just stop attending class?* Some students mistakenly believe that their instructors will withdraw students who miss class. They are wrong. Students must formally withdraw from classes to avoid failing. Before withdrawing from a class, students should first speak with their instructor, counselor, and advisor. To formally drop a class, the student may complete the process on ctcLink or at Registration with a Course Change form.
11. *How many credits can Running Start students take?* The Running Start program funds up to 21 credits of college work per quarter. If students want to enroll in more than 21 credits, they will also need to pay for the extra tuition. Students qualifying for free or reduced lunch can have tuition waved.
12. *I did not test into college-level math, but I still want to take math at WVC. Can I do that?* Running Start only funds college-level courses (those numbered 100 and above). Students who do not test into a 100-level math class and decide to enroll in a course numbered below 100 will have to pay tuition for the class. Students should have a conversation with parents before registering for the class.
13. *Can I take classes in the summer through Running Start?* Yes. Incoming 11th grade students can enroll in the summer quarter for up to 10 credits. Current 2nd year students may take summer classes as

long as their annual FTE does not exceed 1.4 AAFTE. Running Start students should talk to their high school counselor for more information.

14. *May home-schooled and private-schooled students enroll in Running Start?* Yes. Students seeking dual credit must enroll through their local high school and obtain junior or senior standing. The homeschooled or private-schooled student who uses this option does not have to attend classes in the public high school to participate in Running Start.
15. *How is junior/senior status determined for private- and homeschooled students who want to participate in Running Start?* For students seeking dual credit, the school district must establish grade placement criteria. Age, prior learning experiences, and standardized achievement tests may be used when a student lacks adequate documentation of his or her education.
16. *If a Running Start student does not pay his fees but completes his coursework satisfactorily, can the student be prevented from high school graduation?* No. Payment of fees is a separate issue from meeting course requirements and applying them toward high school graduation. In the situation described, a student may receive high school credit, but not college credit.
17. *Can a school district or high school prevent a student from eligibility for valedictorian if the student enrolls in Running Start classes?* No. Seniors in or out of Running Start are entitled to participate in a high school graduation ceremony. If GPA functions as the sole criterion for these honors, a Running Start student is eligible. If, however, a high school includes school-based activities, Running Start students may have more trouble qualifying.
18. *May a student audit a Running Start course?* No. The FTE claimed for a Running Start course is based on the number of college credits that would be awarded after successfully completing the class. If a student is auditing a college course with no intention of earning a college credit, then the enrollment in this class would not be eligible to be claimed for Running Start funding.
19. *What should a high school student with an Individualized Education Program (IEP) or Section 504 plan do to seek accommodations from the college as part of their participation in Running Start?* Unlike students in K-12 schools, Running Start students have a responsibility to request any necessary accommodations from their college directly. The student should contact the college's disability services 11 office well in advance of any published deadlines to make the request. The college may require documentation in support of a request for accommodations. For students with an IEP: If Running Start has not previously been contemplated in the formulation of your IEP, parents/students may wish to discuss with their school district whether the IEP should be modified to reflect Running Start enrollment. Note: Institutions of higher education are required to make all programs and services physically accessible to all students, and to accommodate the academic participation of students with disabilities in college classes and activities. This does not include modifications to admission nor academic requirements if the modifications would fundamentally alter the nature of the course or program.
20. *May a second-year senior enroll in the Running Start program?* A second-year senior may enroll in the Running Start program if they have been enrolled previously as an 11th or 12th grade student but may only take those specific courses needed to meet the school district, charter school or tribal compact school graduation requirements. Additionally, a student enrolled in Running Start for more than one senior school year is limited to a maximum of 63 total credits for all senior years combined. A second-year senior is generally understood as being a student who has failed to meet high school graduation requirements by the end of the student's 12th grade academic year in accordance with WAC 392-169-055. Homeschool students wishing to extend Running Start eligibility into a third year may only do so if accessing Running Start through a school district or public high school, whereby their outstanding graduation requirements may be identified. They, too, may take only those courses needed to satisfy the district's graduation requirements and are limited to 63 total credits in their senior years. This limitation of 16 applies even if the student does not intend to graduate from the public high school.

Student Services

As a WVC student, you have college services available to you, free of charge:

Registration:

Registration can help you with credit transfers and transcript requests. Email registration@wvc.edu or call 509.682.6806

Wenatchee Location: Wenatchi Hall, First Floor Omak Location: Administration Building

Student Access Services:

Can help you with documented difficulties or disabilities to help you in courses. Email sas@wvc.edu or call 509.682.6854

Location: Wenatchi Hall 2133

Counseling:

Can help you with personal, academic, and career guidance. They can also assist with emergency funding and access to the food pantry. Email counseling@wvc.edu or call 509.682.6850

Wenatchee Campus: Wenatchi Hall 2131 Omak Location: Administration Building 111A

Tutoring/Etutoring:

There are in-person tutors to help students with Writing, Language, Communications, and STEM fields (Science and Math).

- **STEM Center Location Wenatchi Hall 2205/Friendship Hall**
- **WriteLab Location Mish ee Twie 1135/Friendship Hall**
- **Languages and Communications Lab: Mish ee twie 1309**

All enrolled students are eligible to use the free online tutoring service offered by a group of colleges in Washington, Oregon, and Idaho

Library:

Holds physical and electronic collections, media, and device checkout.

Wenatchee Campus: John A Brown Library Omak Campus: WVC at Omak Library

Cafeteria:

Purchase meals, snacks, and drinks in Van Tassell (*Wenatchee Campus only*)

Cashier:

Pay and ask questions about quarterly fees. Email cashier@wvc.edu or call 509.682.6500

Wenatchee Campus: Wenatchi Hall First Floor Omak Campus: Administration Building

Campus Life:

Join a club, organization, or be a part of events!

Wenatchee Campus: Van Tassell 5005 Omak Campus: Administration Building

Concurrent Enrollment:

Can help you with anything related to College in the High School, Running Start, or Career and Technical Education.

Wenatchee Campus: Wells Hall 1070 Omak Campus: Administration Building