**On-Campus Job Description**



**To apply**: *Go to* [*https://wenatcheevalleycollege.formstack.com/forms/career\_services*](https://wenatcheevalleycollege.formstack.com/forms/career_services) *to submit your information to see if you are eligible for funding.*

|  |  |
| --- | --- |
| **Job Title & Number of Positions Avail.** | **General Laborer**  2 positions available |
| **Department/**  **Location** | Facilities  Wenatchee Valley College Omak Campus |
| **Rate of pay** | $18.20 |
| **Estimated Hours Per Week** | Not to exceed 19 per week |
| **Supervisor** | Glen Lisenbey  [glisenbey@wvc.edu](mailto:glisenbey@wvc.edu)  509/422-7820 |
| **Duties and Responsibilities** | Under indirect supervision: perform manual labor and use machines/equipment to clean and maintain offices, classrooms, restrooms, buildings, parking lots and grounds of the Omak campus. Duties also include repair of fixtures and equipment, moving and preparing furniture for surplus, set up/take down for events and delivery of items. |
| **Minimum Qualifications** | Physical ability to perform duties related to building and ground maintenance; able to work in adverse climate. General knowledge of tools and equipment usage. |
| **Educational**  **Benefit** | Gain practical knowledge/experience of working with tools and equipment and maintaining clean and functioning rooms, buildings and grounds. Develop professional working relationships with students, staff and the public from various diverse and cultural backgrounds. |
| **How to Apply** | Submit resume to [jvincent-ramsey@wvc.edu](mailto:jvincent-ramsey@wvc.edu) |

07/25/2024 (CRB)

*Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and state laws and regulations, or participation in the complaint process.*

*The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:*

* *To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, title9@wvc.edu.*
* *To request disability accommodations: Student Access Coordinator, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: dial 711, sas@wvc.edu*