

 **WENATCHEE VALLEY COLLEGE**
PLACEMENT RECORDS REQUEST FORM

INSTRUCTIONS

1. Print clearly.
2. Return completed form to your campus:
 - Wenatchee: the Educational Planning & Testing Center on the first floor of Wenatchi Hall or email it to placement@wvc.edu.
 - Omak: the front desk in the Administration Building or email to havila@wvc.edu or cmartin@wvc.edu.
3. There is no charge for this service. WVC Testing Center staff will process your request within five business days.

STUDENT INFORMATION

Name _____
Last First Middle

Previous Names _____ Date of Birth _____

Student ID and/or Social Security Number _____

Approx. month/year tested _____ Phone _____

RECIPIENT CONTACT INFORMATION

Where would you like your placement records sent? _____

Contact information (fax number/email address) _____

Mailing Address _____

ACKNOWLEDGEMENT

*I give Wenatchee Valley College permission to release my placement records to the above named recipient.
I authorize communication with said institution/person.*

Signature of person who tested (required) _____

Date (required) _____