[**Addresses**](http://ctclinkreferencecenter.ctclink.us/m/79545/c/257790) **– Which is used for what?**

Mailing Address is used for W2s and is first in the hierarchy.

If there is no mailing address, the system will pull the home address. Employees that are paid for travel must have the correct address in Home.

I suppose if no other address is listed, the system will use the preferred address.

There’s a lot of information in the QRGs but nothing states the hierarchy so I put in a ticket and the above is all I learned.

That’s it! 😊