

Executive Committee

October 14, 2024

Agenda

Topic	Time
Consent Agenda Josh Wood	4:00 p.m.
Report from the College President Faimous Harrison Guest: Ellia Sablan-Zebedy	4:03 p.m.
WVCF Goals KPIs Rachel Evey Guest: Karen Francis-McWhite	4:15 p.m.
Action: WVC Funding Request Rachel Evey President Faimous Harrison	4:45 p.m.
CRM Budget Request Rachel Evey	4:50 p.m.
Investment Services RFP Josh Wood Jennifer Faulconer	5:00 p.m.

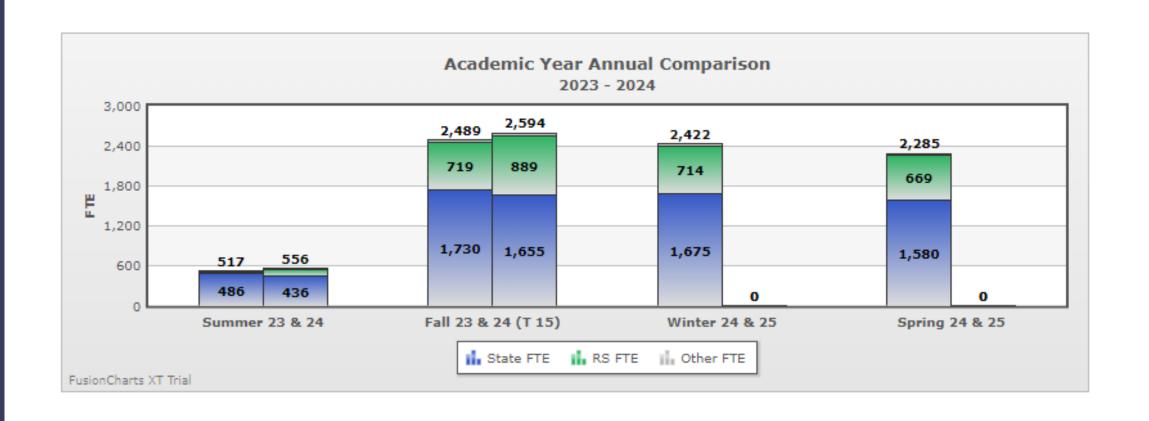
Consent Agenda

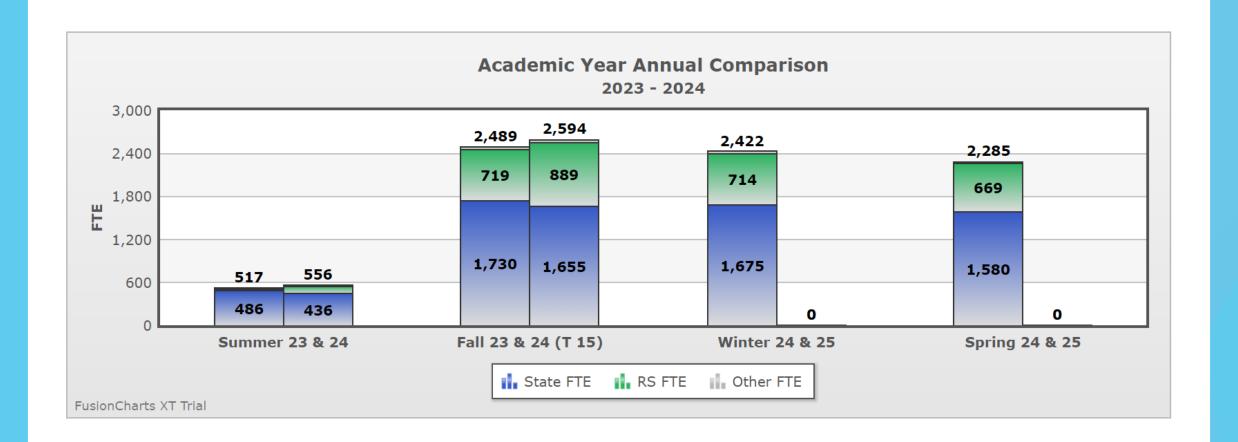
► <u>September 2024 Minutes</u>

Report from the College

President Faimous Harrison, Ph.D.

Ellia Sablan-Zebedy, Dean of Strategic Enrollment & Student Success





Enrollment Highlights

- > FTE = Full Time Enrollment
 - ▶ Different from headcount
 - ▶ 15+ credits = 1 FTE

- ▶ Overall, fall quarter enrollment is up by 105 FTE.
 - ▶ Running Start has significantly increased by 170 FTE.
- > WVC has initiatives to increase student retention.



WVCF Goals KPIs

Rachel Evey

Karen Francis-McWhite, Four Strands Community Partners

August

- Full Board Retreat
- SWOT review and update

September

- Draft strategic goals
- Align board structure to goals

Today

 Discuss goals and identify key performance indicators

January

Present KPI to full board

Ongoing

- Dashboard to track progress
- Review and update goals and indicators



Strengthen board engagement and governance



Grow donor base



Strategically expand grants and awards



Increase community awareness

Goals

Goal 1

Strengthen board engagement and governance



1.1. Restructure board to align with priorities

- New committee structure
- ✓ Full board development meetings focused on fundraising activities
- Strategic recruitment of new members
 - ▶ Identify representation gaps.
 - Board member involvement?
 - ► Timeline?

1.2. Define board member requirements and expectations

- ____% of board members fulfill their annual commitment by June 30, 2024.
- Committee description and expectations adopted by ______.
- ► Board member job description and development procedure updated Fall 2023.

1.3. Increase board member involvement in fundraising activities

- Full board development meetings focused on fundraising activities
 - Only offered in-person?
- Annual commitment form includes "fundraising support" and "appeal support" sections
- Appeal-specific and program-specific goals for board member involvement

1.4. Develop key performance indicators (KPI) to track progress of fundraising and programs

- What should staff track to keep board members accountable?
- Sample KPI dashboards
- Unveil KPI dashboards at January full board meeting

Action: WVC Funding Request

Rachel Evey

President Faimous Harrison

Action: WVC Funding Request

- ➤ For the 2023-24 Gifts Grants and Awards to the College, \$10,000 was allocated as one-time money to support the creation and rollout of the WVC Strategic Plan.
- Due to delays, the allocation was not expended during 2023-24.
- ► WVC has requested that the \$10,000 allocation be rolled over for use in 2024-25.

CRM Budget Request

Rachel Evey

CRM Budget Request

- ► WVC Foundation converted customer relation management (CRM) software 2 years ago, switching from Blackbaud Raiser's Edge to Network for Good.
- Since that time, we have experienced many challenges with Network for Good: lack of customer support, limited data analytics, integration with other software (e.g. financial management, wealth screening), withheld funds from online giving, and limited fields on donor profiles.
- The WVC Foundation staff proposes switching to Virtuous. The platform resolves many of the current challenges and will set the foundation up for growth. It will create efficiencies for staff and act as a tool for pro-active fundraising.

Why Virtuous?

- Complex donor profiles including social media behavior and wealth screening
- Volunteer management
- Robust data analytics
- ► Integration with Financial Edge NXT
- Predictive analytics and automation to direct staff time and effort

Virtuous Platform Package

Includes online payment processing, wealth data including prospect searches, and integration with Financial Edge NXT.

Yearly \$17,928

One-time conversion cost (import of current records and training): \$6,100

Conversion Timeline

▶ December: Sign Contract

► February: Notify Network for Good of termination

► April: Go live with Virtuous

Appendix

Executive Committee September 2024 Minutes

Finance Dashboard

▶ The dashboard for financial statements as of August 30, 2024, have not been prepared. The foundation accountant is back with limited hours. The dashboard and financial statements will be available in the appendix of the October full board meeting.

Investment Services RFP

A draft of the investment services RFP will be provided to the Executive Committee by the end of October to give members ample time for review ahead of the November committee meeting.