

## **Donor Relations Committee**

October 2, 2024

# Agenda

- **▶** Purpose of Committee
- **▶** Goals
- **►** Upcoming Projects
- ▶ Appendix

# Purpose of Committee

- Leadership for fundraising efforts
- Provide reasonable input and guidance for philanthropic events
- Collaborates with staff to develop fundraising activities for board meetings



# Goals

01

Strengthen recurring donor program

02

Maintain or increase donor retention rate

03

Expand estate giving pipeline

# **Upcoming Projects**

## Keep in mind...

- ▶ Does the activity impact our organizational goals?
- Are the project-specific goals relevant and achievable?
- How can the entire board be involved?

# **Business Sponsorships**

## The Basics

- Business sponsorships are the reason we're able to have signature events.
- You have connections in the community that elevate our visibility and fundraising potential.
- ▶ For 2025, sponsors can support 2 events:
  - ► Food Truck Knight
  - ►WVC Alumni Week

## **Board Involvement**

- During the 10/21 full board meeting...
  - Review the sponsors list provided by staff
  - ldentify a business you can reach out to
  - ► Identify local businesses we're missing on the list
- On your own time...
  - Personally reach out to solicit the business
    - You "own" this donor relationship.
    - Staff will provide assistance and follow up with you.

## Goals

- 1. Solicitations made by the end of November. Material available at the 11/18 board meeting.
- 2. 100% of board members (16 members) to make an ask.
- 3. 50% of board members (8 members) secure a sponsorship.
- 4. \$35,000 secured in business sponsorships
  - 1. \$25,000 for Food Truck Knight
    - 1. \$5,000 secured by board members
  - 2. \$10,000 for WVC Alumni Week
    - 1. \$2,500 secured by board members

# Year-End Appeal

More material available in the appendix.

## The Basics

- The year-end appeal provides the most revenue for the foundation (unrestricted and designated).
- We are participating in Give NCW again. This is the Community Foundation of NCW's year-end giving campaign.
- Marketing material will feature one-time gift amounts and recurring gift options.

## **Board Involvement**

- ▶ During the 10/21 full board meeting...
  - ► Sign the new donor thank you notes
  - ► Handwrite generic notes to accompany the mailed appeal (samples will be provided)
- On your own time...
  - Decide whether to donate to the board matching gift
  - Utilize the social media toolkit to post on your personal profile (includes Give NCW material)

## Goals

- 1. Raise \$15,000 for the Annual Fund (unrestricted) by 12/31/24
- 2. Receive a donation from 15% of donors (54 donors) solicited through direct mail appeal
- 3. Gain 15 new donors (online or mail appeal)
- 4. Secure matching gifts
  - 1. Secure a \$1,000 matching gift from WVCF Board
  - 2. Secure a scholarship matching gift
  - 3. Secure an unrestricted matching gift

# **Upcoming Events**

Details on date, time, and location in appendix.

## Piatigorsky Foundation Concert

#### **Board Involvement**

- Bring a guest to introduce them to the foundation
- 1 volunteer needed for check-in table and program handout

#### Goals

- 3 board members attend with a guest
- ► Total attendance of 50

## Benevolent Day at SOUTH

#### **Board Involvement**

- Invite your network (e.g. co-workers, friends, family, service club, etc.)
- Attend with guests

#### Goals

- 5 board members attend with guests
- ▶ 10 alumni sign up for the WVC Alumni Network
- ▶ 20 WVC employees attend

# Appendix

# **Upcoming Meetings**

Date	Туре	Key Topic
October 21, 2024	Full Board	Development Activity
November 18, 2024	Full Board	Business / Governance
January 8, 2025	Donor Relations Committee	Year-End appeal wrap up Spring appeal activities

## **Year-End Timeline**

#### September

Recipient list pulled and segmented

#### October

Designs finalized

Social media toolkit shared with board

#### November

Giving catalog sent

Holiday greeting card sent

Social media and email campaign begins

Give NCW begins

#### December

Reminder postcard sent

Social media and email campaign ongoing

Phone calls to lapsed donors by staff

#### **January**

Review goal achievement with Donor Relations Committee

Year-end success shared with all constituents

# **Upcoming Events**

Name	Date	Time	Location	Purpose	Audience
Lunch & Learn: Estate Planning	Tuesday October 22	11:30 am - 1:30pm	Wells Hall Theater	Cultivation of estate donors	WVC employees
Piatigorsky Foundation Concert	Tuesday October 29	5:30 - 7:30pm	Music and Art Center (MAC)	Stewardship	Long-time donors
Benevolent Day at SOUTH	Thursday November 7	11am - 9pm	SOUTH Pybus Market	Community outreach	General public
Cookie Decorating Party	December TBD	TBD	Wenatchee Valley College	Stewardship	WVC payroll donors

# **Upcoming Events**

Name	Date	Time	Location	Purpose	Audience
Knight at the Wild	Tuesday February 21	7 - 10pm	Town Toyota Center	Stewardship	WVC payroll donors
Headshot Day Omak	April TBD	TBD	WVC Omak	Cultivation	WVC students & employees
Headshot Day Wenatchee	April TBD	TBD	WVC Wenatchee	Cultivation	WVC students & employees
WVC Alumni Week	May TBD	TBD	Wenatchee Valley College	Cultivation & engagement	WVC Alumni
Foundation Annual Celebration	May TBD	TBD	WVC Wenatchee	Stewardship	Donors, volunteers, students