

Bus Driver – Part-Time Hourly:

Hourly Rate:

\$22.50 per hour

Position Description:

Wenatchee Campus. Work up to 19 hours a week on an on-call basis driving the new 38-passenger WVC bus or 29-passenger bus. This position will provide safe and efficient transportation so that students, faculty, and staff may enjoy the fullest possible advantage from the college's curriculum and extra-curricular programs, including athletic games, summer international program trips and fieldtrips. Flexible on call schedule, per diem meals and lodging included on all long or overnight trips. Looking for someone reliable, flexible and friendly who enjoys supporting student success.

General Duties:

- Operate bus in all types of weather conditions including but not limited to fog, rain, sleet, snow and ice.
- Inspect and clean bus and related equipment as required.
- Operate passenger buses in accordance with the laws of the state of Washington and WVC policies.
- Maintain bus equipment and accessories including, but not limited to, fire extinguishers, highway warning kits, snow chains, sanders, first aid kits, etc.
- Legibly and accurately complete forms, records, time sheets, trip requests, trouble reports, misconduct reports, accident reports and other clerical type activities as may be required.

Minimum required education, experience, skills, & abilities/competencies:

- Minimum age 25.
- High School graduate or equivalent.
- Possess a valid Washington state driver's license with the appropriate CDL License & Endorsements:
 - Class B: transport at least 16 passengers, including the driver.
 - Passenger Endorsement: Required for drivers of passenger vehicles designed to carry 16 or more passengers including the driver and school buses.
 - School Bus Endorsement: Required for drivers who drive any size of school bus. A school bus is a vehicle regularly used to transport children to and from school or in conjunction with school activities, which meets the school bus specifications established by the Superintendent of Public Instruction.
- Possess a current first aid card or willingness to obtain one.
- Minimum of two years driving experience.

Physical Work Requirements:

- The position requires frequent sitting, standing, stooping, kneeling, walking, and crouching; ability to lift and/or move up to 40 pounds.
- Physical requirements as laid out by the DOT.

To Apply:

Please send your contact information and resume to Gina Shaw gshaw@wvc.edu and CC: Erin Tofte etofte@wvc.edu.

Wenatchee Valley College
ATTN: Gina Shaw & Erin Tofte
1300 Fifth Street Wenatchee, WA 98801

Email Gina Shaw & CC: Erin Tofte with Questions.

CONDITIONS OF EMPLOYMENT:

In compliance with the Immigration and Naturalization Act, proof of authorization to work in the United States will be required at the time of hire.

Prior to appointment, the successful candidate must pass a criminal history background check.

Person hired may be required to use personal cell phone for work purposes.

Reasonable Accommodation:

Applicants with disabilities who require assistance with the application and employment process will be accommodated to the extent reasonably possible. Requests should be made to the human resources office by calling 509-682-6440. Persons who are deaf or hard of hearing may dial 711 to place a call through Washington Relay, the state's free telecommunication access service.

Equal Opportunity Employer:

Wenatchee Valley College is committed to a policy of equal opportunity in employment and student enrollment. All programs are free from discrimination and harassment against any person because of race, creed, color, national or ethnic origin, sex, sexual orientation, gender identity or expression, the presence of any sensory, mental, or physical disability, or the use of a service animal by a person with a disability, age, parental status or families with children, marital status, religion, genetic information, honorably discharged veteran or military status or any other prohibited basis per RCW 49.60.030, 040 and other federal and laws and regulations, or participation in the complaint process.

The following persons have been designated to handle inquiries regarding the non-discrimination policies and Title IX compliance for both the Wenatchee and Omak campuses:

- To report discrimination or harassment: Title IX Coordinator, Wenatchi Hall 2322M, (509) 682-6445, Dial 711, title9@wvc.edu.
- To request disability accommodations: Student Access Director, Wenatchi Hall 2133, (509) 682-6854, TTY/TTD: Dial 711, sas@wvc.edu.

This recruitment announcement may not reflect the entire job description and can be changed and or modified at any time.