# 570.410 EXEMPT PROFESSIONAL LEAVE POLICY

In accordance with [RCW 28B.10.650](https://apps.leg.wa.gov/RCW/default.aspx?cite=28B.10.650) and with the approval of the board of trustees, paid leave of up to one year may be granted to full-time, exempt employees for the purpose of study, research, and creative activities that support and enhance the college mission and goals. Employees may apply for professional leave after completing at least six consecutive full-time years at Wenatchee Valley College. Employees are expected to have the experience and education required for the position they hold. A professional leave is not ordinarily granted for the purpose of acquiring qualifications for a position currently held.

The college will develop procedures for application for professional leave, including eligibility, timelines, limits, and other terms and conditions.

Exempt employees may request up to one year of unpaid leave for the same purposes listed above.

Adopted by the board of trustees: 9/12/01, 10/17/12

Renamed and approved by the board of trustees: 9/19/07

Revised and approved by the president’s cabinet: 7/10/12

Last reviewed: 9/6/19

Policy contact: Human Resources

Related policies and procedures

1570.410 [Exempt Professional Leave Procedure](https://www.wvc.edu/humanresources/policies-procedures/500-human-resources/570.410-exempt-professional-leave.html)