Wenatchee Valley College
Student Checklist

☐ **Apply for Financial Aid** (optional)
   If you plan to apply for financial aid, do so as soon as possible, even if you are not planning to attend the upcoming quarter. It can take 6 to 8 weeks for your financial aid application to be processed.

   You can apply online by completing the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Contact the Financial Aid Office at (509) 682-6810 or [financialaid@wvc.edu](mailto:financialaid@wvc.edu) if you have questions about the FAFSA, financial aid, loans, grants, or scholarships. Visit [www.wvc.edu/FinancialAid](http://www.wvc.edu/FinancialAid) for more information.

   Students unable to file a FAFSA due to immigration status may instead complete the WASFA ([www.readysetgrad.org/wasfa](http://www.readysetgrad.org/wasfa)).

   Tuition is due two weeks before classes begin. WVC offers a Tuition Payment Plan that allows you to make payments in three installments during the quarter. Contact the Cashier Office at (509) 682-6500 or [cashier@wvc.edu](mailto:cashier@wvc.edu) if you have questions or visit [www.wvc.edu/Pay](http://www.wvc.edu/Pay) for more information.

☐ **Determine your placement**
   Before you can sign up for classes, we must determine your college-readiness and placement into English and math classes at WVC. Visit [www.wvc.edu/Placement](http://www.wvc.edu/Placement) and take the Pre-Placement Questionnaire to determine if you need to take a placement test or if you have other documentation that can place you into classes. You will also find study material and test sign up-instructions.

   Contact the Educational Planning and Testing Center at (509) 682-6830 or [placement@wvc.edu](mailto:placement@wvc.edu) if you have questions.

☐ **Schedule an appointment with the Career Center** (optional)
   If you are undecided about what you want to study, consider scheduling a meeting with the Career Center staff to take a career assessment and to learn about the educational options at WVC. Call (509) 682-6830 for an appointment. Visit [www.wvc.edu/CareerServices](http://www.wvc.edu/CareerServices) for more information and resources.

☐ **Register for classes**
   - **New College Students**: After your placement has been determined, the Educational Planning and Testing Center staff will help you sign up for a required advising and registration session. You must sign up for classes at least two weeks before the quarter begins.
   - **Former WVC Students**: To find your Enrollment Appointment time, login to ctcLink. You will be able to sign up for classes online on or after your assigned time. If you need to update your educational plan, contact your Faculty Advisor (your Faculty Advisor’s contact information is found in ctcLink).
   - **Transfer Students**: If you have earned credits from another college, and you have already completed English and math classes, email a copy of all of your unofficial college transcripts to [edplanning@wvc.edu](mailto:edplanning@wvc.edu) and let us know what degree/program you are working toward. Staff will review your transcripts and contact you with next steps and schedule an appointment if needed. You must sign up for classes at least two weeks before the quarter begins.

☐ **Submit your transcripts**
   We recommend you submit your official high school transcript or GED transcript to the Admissions/Registration Office. Also, if you have earned credits from another college, we recommend you request a Transcript Evaluation to determine if your prior credits can be used toward degree requirements at WVC. Evaluation request forms are available online and in the Admissions/Registration Office. Contact the Admissions/Registration Office at (509) 682-6806 or [registration@wvc.edu](mailto:registration@wvc.edu) if you need more information.